

EARLY ADOLESCENT DBT PROGRAM

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Early Adolescent DBT Program RULES & EXPECTATIONS

In order to participate in program, all program members (teen, parent or caregiver) are responsible for knowing and following program rules and expectations. Skillful, respectful, and effective behaviors are expected at program even if not specifically acknowledged within this document. Disregard for any of the following rules is grounds for discharge.

- **Attendance**—Attendance is a life skill. Teen and parent are expected to attend all sessions from start to finish. Please log in early to test that your technology is working. If you cannot attend, please inform your therapist before the absence. If you will be late or need to leave early, inform your therapist prior. There are no "excused" absences. Attendance less than 85% will result in an attendance contract*. Discharge occurs if you do not inform your therapist of absences for three consecutive sessions.
 - *Attendance contracts are used agency-wide to address attendance concerns and offer supportive accountability so members are more capable of reaching their treatment goals. The policy allows for misses due to illness and emergencies. (See program manual for a blank Attendance Contract).
- **Confidentiality**—What is shared in program stays in program—Teen and parent are expected to keep all information learned in program private. Information pertaining to other members and program issues cannot be discussed outside of program. Sessions cannot be recorded in any form. Recording will result in discharge.
- **Safety**—Safety is the primary goal of therapy. Therapists are required by law to act on behalf of all members if there are reports of maltreatment, neglect, and safety concerns if a member cannot commit to safety.
- Safety protocol—If safety concerns are present, they will be addressed by safety planning. Teen will review current safety plan or choose to create a new one. Therapist and teen will identify skills to keep safe. Therapist will ask for a commitment to safety. If teen cannot commit to safety using the skills and supports identified until returning to program, then therapist will initiate a Transport Hold by calling 911. Emergency services will come to your location and bring you to the hospital for assessment. Parents cannot transport teens to the hospital.
 - **If you intentionally disconnect from session during a safety check, you will be discharged from program.
 - **If you accidentally become disconnected, email or call your therapist immediately.
 - **In the event that disconnection occurs, your therapist will call your parent.
- Communication with parent & caregiver—This program provides therapists with information from both the teen and parent. In order for teens to open up and trust the therapy process, therapists will honor and respect the teen's privacy. However, therapists will inform parent when safety concerns or other risky behaviors are present. There will be times when therapists will coach and encourage teens to talk to their parents. This form of self-advocacy will enhance communication in the home.
- **Family check-ins with or without teen**—Program allows therapists and families to check-in at every session. In addition, family check-ins can be requested as needed. These extra sessions will be billed and can occur with or without teen. These appointments must be scheduled in advance and may be with a different therapist.
- Coordination with the treatment team— A signed release of information (ROI) allows your therapist to communicate with other team members you identified. Therapists will regularly contact team members to share treatment-related information in effort to provide effective and consistent treatment.
- Individual therapy—Teens are required to participate in individual therapy as recommended by their treatment team. Family therapy and individual therapy for the parent can also be recommended. If you are without an individual therapist, one can be requested internally at MHS.

RULES & EXPECTATIONS CONTINUED...

- Relationships with program peers—Teens and parents can use each other for support outside of program; however, private relationships are not allowed. If you connect outside of program, you must use a group chat format. It is expected that you talk about skills and respect one's boundaries. Unskillful communication topics and behaviors will not be tolerated. You cannot talk about therapy topics. You cannot send images that may upset another person. During Zoom program, only public chats will be used.
- Preparing for session—Arrive early to test your technology. Bring your DBT manual and completed Daily Log. Be prepared to take notes. Have a fidget, snack, and/or drink ready. Turn your camera on. Use headphones when able.
- **Participation**—Willingness and participation are required for therapy to be effective. It is expected that teens and parents engage in the therapy process and intentionally practice skills between sessions.
- **Behavior**—Skillful, respectful, and effective behaviors are expected. Therapists will communicate concerns to teen and parent. If teen does not show improvement, a Behavior Contract may be used. Behavior contracts are interventions that address ineffective behaviors and identify more skillful ones necessary for program. A pattern of ineffective behavior is grounds for discharge.

You must:	You cannot:
Arrive on time and stay until dismissed Be dressed (as if you were in person) Complete Daily Logs Complete homework Ask/answer questions Share skill suggestions Look at the camera / show your face Raise your hand Use Zoom's chat feature	Record any part of session Turn your video off Intentionally disconnect from session Have multiple screens/devices active Be on your phone Play games, do homework, text friends Interrupt others Swear or use inappropriate language Use judgmental language or name calling Privately chat with peers Argue with therapists Engage in unsafe behaviors during program

- **Cell phones and other devices**—All technology must be silenced during program.
- **Breaks and transitions** You may turn video and audio off when on break. You will use your break time to transition teen or parent out of the meeting and/or physical space. You will share your Daily Log. Use appropriate volume, tone, and language during breaks. Therapists can monitor breaks to ensure skillfulness.
- **Drugs, alcohol, and other mood altering substances**—You cannot attend program under the influence of any substances including caffeine.
- Teen is expected to take prescription medication as prescribed.
- Families are expected to comply with their payment agreements monthly.

Early Adolescent DBT Program TREATMENT GOAL CREATION WORKSHEET

Directions: List 3 things you would like to work on over the next 3 months. What do you want to learn, what do you want to do, how do you want to be feeling?

	What do I want to work on?	What makes this important to me?
1.		
2.		
3.		
٥.		

DA	ILY	LO	
	1973	4.0	

Date:	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Take medications? (Yes or No)	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
Anger (0- 5)							
Depression (0-5)							
Anxiety (0- 5)							
Joy (0- 5)							
Safety: SI (0-5/action)							
Safety: Self Harm (0-5/action)							
SNAG: Did you do Something Not Appropriate for Group/your Goals? (0-5 /action)							
Sleep (# of hours)							
BPE (Yes or No)	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
Me (0- 5)							
List 3 skills used:							
I'm thankful for							

2=somewhat 3=strong 4= very strong 0=not at all 1=a little bit 5=extremely strong

Did I meet my goals? What skills helped me reach the end-game? What got in my way?

Goal 1:				
Goal 2:				
Goal 3:				

Wise Mind (WM) To dialectically balance emotion and reason so you can respond rather Mindfulness than react than react
Observe (OB) To just notice experience
Describe (DE) To put words on experience
Participate (PA) To fully enter into your
experience

experience
Nonjudgmental Stance (NJS) To not attach
strong opinions or labels to experience
One-mindfulness (OM) To focus your attention

on one thing Effectiveness (EF) To focus on what works

Pleased (PL)
Physical Health: To engage in behaviors that keep your body healthy
List Resources and Barriers: To identify your resources and barriers for
each area of PLEASED
Eat Balanced Meals: To maintain a healthy diet everyday
Avoid Drugs and Alcohol: To minimize or eliminate drug and alcohol use
Sleep 7 to 10 Hours: To get the amount of sleep that helps you feel good
Exercise: To exercise 20 minutes three to five time each week
Daily: To make PLEASED skills daily habits, for maximum benefit

Build Mastery (BM) To do things to help you feel competent and in control Build Positive Experience (BPE) To seek out events that create positive

feelings
Attend to Relationships (A2R) To connect with meaningful people in your life
Mood Momentum (MM) To perform balanced behaviors to maintain positive

moods Opposite to Emotion (O2E) To do the opposite of the action a negative emotion pulls you to perform

Activities (AC): To keep busy and involved Contributing (CON): To do something for others Comparisons (COM): To do something for others Comparisons (COM): To see that others struggle, too Emotions (EM): To do something that creates other emotions Push Away (PA): To shelve your problem for later Thoughts (T): To think about something other than your distress Sensations (S): To invigorate your senses or to do something physically engaging Self-Soothe (SS) To relax yourself through the senses Urge Surfing (US) To ride the ebbs and flows of emotions/urges without reacting Bridge Burning (BB) To remove the means to act on harmful unre-

Bridge Burning (BB) To remove the means to act on harmful urges

Improve the Moment
Imagery (IM): To relax or practice skills visually in your mind
Meaning (ME): To find the "Why to tolerate a difficult time
Prayer (PR): To seek connection and guidance from a higher power
Relaxation (RE): To calm the mind and body
One Thing at a Time (OT): To focus on one thing when overwhelmed
Vacation (V): To take a brief break
Encouragement (EN): To coach yourself with positive self-talk

Pros and Cons (P&C) To weigh the benefits and costs of a choice Grounding Yourself (GY) To use OB and DE to come back to the Grounding Yourself (GY) To use OB and DE to come back to the here and now Radical Acceptance (RA) To acknowledge "what is" to free yourself

from suffering Everyday Acceptance (EA) To accept daily inconveniences that occur

in life Willingness (WI) To remove barriers and do what works in a situation

Fast (F)
Fair: To be just and take a Nonjudgmental Stance (NJS) with

Fair: To be just and take a runguyumumum ordination others. Apologies Not Needed: To not apologize for having an opinion, for your own viewpoints or for things over which you have no control
Stick to Values: To know what values are non-negotiable and when values conflict, work to resolve the conflict through Wise Mind (WS)
Truth and Accountability: To be honest and accountable with valueral and others

Give (G)

Give (6) Genuine: To be honest, sinoser, respectful and real with others Interested: To make efforts to connect with a person — listen intently, ask questions and listen to the answers, make appropriate eye contact. Validate: To acknowledge others' feelings, thoughts, beliefs and experiences without judgment Easy Manner. To treat others with kindness and a relaxed

attitude

Dear Man (DM)

Describe: To outline the situation in nonjudgmental language

Express: To share your opinions and feelings if they relate and
will help others understand the situation

Assert: To ask clearly for what you want or need, say no or set

Assert: 10 ask cleanly for what you want or need, say no or set your boundary. Reward: To let others know what is in it for them, avoid utimatums and threats utimatums and threats. As the control of the control of the Appear Confident: To use an assertive tone of voice, make eye contact and use confident body language. Negotiate: To strike compromises that make sense, meet in the middle.

Emotion

Early Adolescent DBT Program ATTENDANCE/DISCHARGE CONTRACT

Name:_____

	contacted: yes/no (<i>circle one</i>) Dy: Client Parent/caregiver		
Treatment Team o	y:		
Treatment Team o	•		
	contacted: yes/no (<i>circle one</i>)		
Date of attendance	ce/discharge contract:	Effective through:	
committed to the opportunity to ta	e program and your own goals	ts are intended to help you to sta and recovery. Use this as an ogram members about issues that	-
• If discharged, y	you cannot reapply to group for	3 months.	
-	ore than 1 time during the discharthe time of your second absence	rge contract, you will be dischargede.	I
 If you miss modischarge conf 	ore than 1 time during the attend tract.	ance contract, you will go on a	
 When you such automatically 	cessfully complete either an atter ends.	ndance or discharge contract, it	
VA (1			t 6
sessions startii program).	nd discharge contracts require yong the day of the contract (you g	u to attend at least 5 out of the nex	
 discharge confinence and sessions starting program). 	tract. Note that an attendance conditional discharge contracts require yo	ns, you will go on an attendance or ontract precedes a discharge contra	ct.

Early Adolescent DBT Program MY SAFETY PLAN

I,, contract for	my safety. This means I will use the coping skills
·	before acting on thoughts, feelings, and/or urges
to	hurt myself.
DBT skills I will use to maintain my	, safetv:
1.	<u> </u>
2.	
3.	
4.	
5.	
Team members, members in my supphelp are:	oort system, & crisis numbers I will call for
1. Name & Phone:	
2. Name & Phone:	
3. Name & Phone:	
4. COPE LINE @ (612) 596-1223	
5. Child Crisis Mobile Team @ (612) 348-22	233
6. National Suicide Prevention Lifeline	@ 1-800-273-TALK (8255)
7. Emergency 911	
Client Signature:	Date:
Parent/caregiver Signature:	Date:
Therapist Signature:	Date:

MY COPING PLAN FOR INTENSE EMOTIONS

DBT skills I can use when feeling up	pset:
1.	
2.	
3.	
4.	
5.	
Team members, members in my supp help are:	ort system, & crisis numbers I will call for
1. Name & Phone:	
2. Name & Phone:	
3. Name & Phone:	
4. COPE LINE @ (612) 596-1223	
5. Child Crisis Mobile Team @ (612) 348-22	33
intense emotions. I will use these skills ar	will help keep me and others safe when I'm feeling nd reach out to my supports <i>before</i> acting on my ngs or urges.
Client Signature:	Date:
Parent/caregiver Signature:	Date:
Therapist Signature:	Date:

MY GRADUATION PLAN

Ob	jective Criteria for Graduation	Member	DBT Therapist	Date
1.	No Mental Health Hospitalizations or ER visits for 5+ months.		-	
2.	Up-to-date and meaningful use of Safety Plan.			
3.	No active safety (SI/SIB) concerns.			
4.	Distress is experienced and reported as less than 2 (out of 0 to 5 scale) for at least 1 month.			
5.	Actively addressing SNAGS or therapy interfering behaviors.			
6.	Completion of all 4 DBT modules.			
7.	Completion of all 4 DBT modules a second time, if recommended. o Core Mindfulness o Distress Tolerance o Emotion Regulation o Interpersonal Effectiveness			
8.	Completion of Daily Logs.			
9.	Completion of assigned DBT homework.			
10.	Complete the Graduation Packet and give to your DBT therapist.			
11.	Find and participate in social activities outside of therapy.			

MY GRADUATION PLAN

Skills Implementation Plan—List situations, feelings, thoughts, urges, & behaviors that typically happen with each level of distress.

No crisis		Some Distress	Increasing	Intense Distress	Crisis Point
0		;	5		10
0 – 1 NO CRISI Describe the sit					
What are you fe	eeling?				
What are you th	hinking?				
What do you w	ant to do?				
What skills can	you use to cope?				
	ARNING SIGNS tuation:				
What are you fe	eeling?				
What are you th	ninking?				
What do you w	ant to do?				
What skills can	you use to cope?				
3 – 4 SOME DI Describe the sit					
What are you fe	eeling?				
What are you tl	hinking?				
What do you w	ant to do?				
What skills can	vou use to cope?				

Skills Implementation Plan Continued

5 – 6 INCREASED DISTRESS Describe the situation:	
What are you feeling?	
What are you thinking?	
What do you want to do?	
What skills can you use to cope?	
7 – 8 INTENSE DISTRESS Describe the situation:	
What are you feeling?	
What are you thinking?	
What do you want to do?	
What skills can you use to cope?	
9 – 10 CRISIS POINT Describe the situation:	
What are you feeling?	
What are you thinking?	
What do you want to do?	
What skills can you use to cope?	
Contacts—List adults you feel comfortable reaching ou	t to for support:
Therapist:	_Phone:
Parent:	_Phone:
Family friend:	_Phone:
Other:	_Phone:
Other: National Suicide Prevention Lifeline	Phone: 1-800-273-TALK (8255)
Other: COPE LINE	Phone: (612) 596-1223
Other: Child Crisis Mobile Team (children 17 & younger)	
Other: Emergency	_Phone: 911

MY GRADUATION PLAN

<u>Vision of Recovery</u>—Share ideas of what you want your life to look like when you have completed therapy and made the changes you wanted to make. This is to be thought of as a destination that you want to get to—what do you want to be doing or feeling? Identifying and keeping your mind on this destination, or goal, is important in any journey. It provides direction and allows you to measure progress. This will help you focus on treatment and give you motivation as you move through the program.

My Vision of Recovery is:		
What have I done to reach this Vision?		
What steps can I take to move even closer to my Vision?		
What will I do to keep on track with this Vision?		

Early Adolescent DBT Program MY GRADUATION PLAN

Relapse Prevention Plan—Share what your next steps will be as you wrap up therapy.

Step 1: How will I spend my time?		
What are my plans to fill up my time after graduation?		
What unskillful urges or behaviors will I and my family look and plan for?		
Step 2: What is my support system like?		
Who are my STRONGEST supporters?		
Who are the most ENCOURAGING?		
Who are my HEALTHIEST supporters?		
Where is my safe place—a place I can go to feel calm or receive support?		

Relapse Prevention Plan—Continued

Step 3: What are my long term goals? What are my short term goals? Where do I see myself next month? What am I doing? What are my long term goals? Where do I see myself next year? What am I doing? What am I looking forward to? In what ways do I feel better today than when I first came to program? What have I done to improve symptoms? Step 4: Closure. What do I feel worried about when I think about leaving? What tells me I am ready and prepared to leave program?

Relapse Prevention Plan—Continued

Step 5: After graduation.

What are the skills that help me the most when I feel FRUSTRATED?				
What are the skills that help me the most when I feel SAD?				
What are the skills that help me the most when I feel ANXIOUS?				
What are the skills that help me the most when I feel LONELY?				
What are the skills that help me the most when I feel BORED?				

Relapse Prevention Plan—Continued

GRADUATION STEPS

DBT Therapist Signature:	Date:
Parent Signature:	Date:
Client Signature:	Date:
Celebrate!!!	
\square Share this packet with my support system	m (i.e., parent(s) & my therapist).
<u></u>	ould I like to celebrate my accomplishments?
☐ If not approved, complete missing assig therapist.	nments or address other goals identified by your
o Date : TBD	
☐ If approved, set a graduation date (<u>abou</u>	ut a month out).
Return packet so my therapist can consu	ult with the clinical team about graduation.
☐ Complete this Graduation packet.	
\square Start talking with my DBT program there	apist about progress & readiness for graduation.





Early Adolescent DBT Program

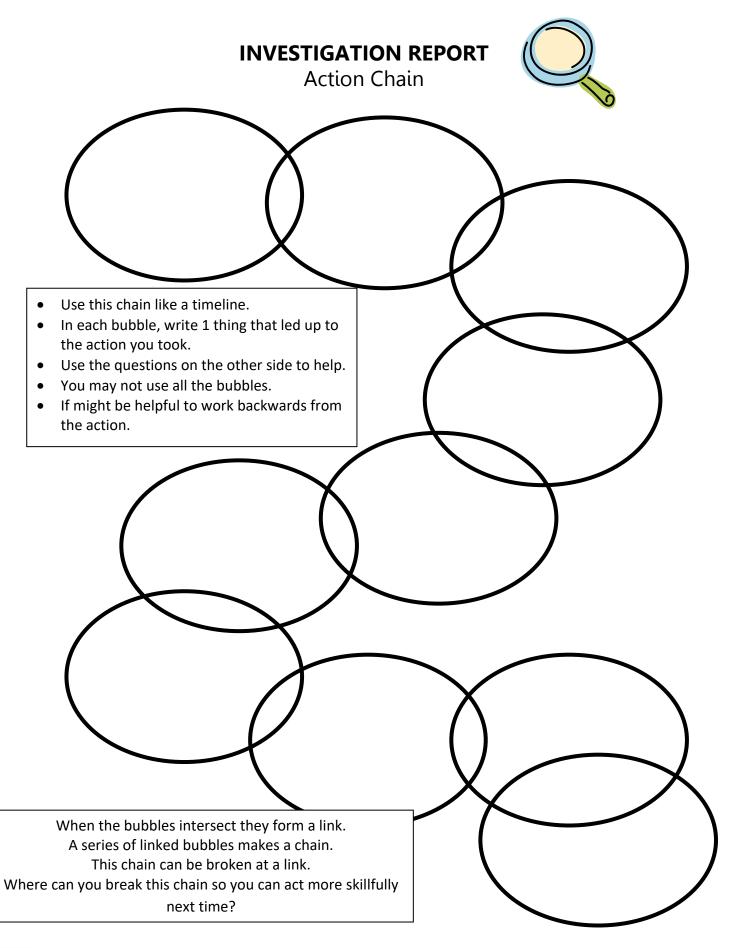


MY FAMILY'S COMMUNICATION PLAN

Adolescent Responsibility:
What do I want or need from my parents when I'm feeling stressed or unsafe? How might
want them to respond? Think about what you want them to say or what you want them to
do.
<u>Ideas:</u>
o a listening ear
o for them to stay calm
o a hug
validation or understanding comment
o remind me to use skills
o problem solving
o talk a bit, then give me space
o encouragement
o something else?
o
If you know what you need from them, what could you say to them? Think of a code word to use when you need support. This is helpful in case you're around others and don't want to them to know.
Our family CODE WORD is:
Parent Responsibility:
In what ways can you show your child that you have an <i>open-door</i> policy when it comes communication in the home?
When your child asks for support, what can you do to respond skillfully and effectively?
After providing support, it is time to move on with your day. What can your family do to Build Positive Experiences and foster the relationship?



Describe your action with 1 sentence. What is the reason for this worksheet?
Describe what happened before you made this choice. Who was there?
When did it happen?
Where was I?
What was I feeling?
What was I thinking?
What was I being pulled to do?
What did I want? What did I hope would happen?
How did this choice help me? What did I gain?
How did this choice hurt me? What did I lose?
What could I do to act more skillfully next time? What could I do differently?







Describe your action with 1 sentence.

I went to the Principal's office.

Describe what happened before you made this choice.

Who was there? Just me.

When did it happen? After lunch.

Where was I? I was in Math class before.

What was I feeling? I was disappointed, upset, hungry, & mad.

What was I thinking? This day sucks, I'm stupid, I'm going to fail this quiz, my friends hate me.

What was I being pulled to do? Throw something & scream.

What did I want? What did I hope would happen?

I wanted my friends to stop talking about me.

How did this choice help me? What did I gain?

I was able to vent a little.

How did this choice hurt me? What did I lose?

I went to the Principal's office. I've never been before!

What could I do to act more skillfully next time? What could I do differently?

Ask a friend if I could borrow some money for lunch. Use deep breathing when I am surprised by a quiz. Look through my materials to study and distract from my friends. Ask my friends what they're talking about. Ask to use the restroom to take a break and get a cold drink of water.



Name: SAMPLE Date: xx/xx/xx

INVESTIGATION REPORT

Action Chain



I overslept & was almost late to school.

I wanted to stay home from school. Mom said "No."

I felt upset & disappointed.

- This chain is like a timeline.
- In each bubble, write 1 thing that led up to the action you took.
- Use the questions on the other side to help.
- You may not use all the bubbles.
- If might be helpful to work backwards from the action.

I noticed I forgot my lunch @ home on the counter.

Then, I find out that I have to take a quiz in math.

I'm so stupid!" I feel tired & hungry.

I see my friends whispering & looking at me.

I think that they're talking about me.

I feel hurt. My heart begins to race. I'm getting mad.

When the bubbles intersect they form a link.

A series of linked bubbles makes a chain.

This chain can be broken at a link.

Where can you break this chain so you can act more skillfully next time?

I go to the Principal's office.

I yell at my friends & call them names.



DBT Skill List

Mindfulness—Taking hold of your mind to recognize patterns

OBS—Observe—Notice what flows through your senses

DES—Describe—Put your experience into words

PART—Participate—Enter fully into your experience

NJS—Non-Judgmental Stance—Experience without labels or evaluation

OM—One-Mindfully—Focus attention and concentration on the here and now

EFF—Effectively—Act skillfully; focus on what works

Interpersonal Effectiveness—Making, maintain, and improving relationships

DM—DEARMAN—Communicate your needs effectively; set limits

G—GIVE—Use relationship building skills

F—FAST—Attend to your self-respect and values

BO—Boundaries—Set limits with others

Emotion Regulation—Reducing vulnerability to intense emotions

PL—PLEASE—Maintain physical health to reduce vulnerability to painful emotions

BM—Build Mastery—Do one thing daily to feel competent and in control

BPE—Build Positive Experiences—Do pleasant things to create a life worth living

MPE—Mindful of Positive Experiences—Be aware of pleasant events

MM—Mood Momentum—Do things to keep pleasant moods going

O2E—Opposite to Emotion—Change emotion by acting opposite to current emotion

A2R—Attend to Relationships—Focus on relationships to create pleasant feelings

Distress Tolerance—Tolerate in short-term to reduce long-term suffering; do not make things worse

TO—Time Out—Call a *time-out* to break to calm down

DIST—Distract—Focus attention away from problem

Activities—Do things to keep busy and involved

Contributing—Do something for someone else

Comparisons—See that others also experience difficulties

Emotions—Do something that creates a different feeling

Push-Away—Take a brief time-out

Thoughts—Think about something other than your distress

Sensations—Energize, refresh, and jolt your senses

SS—Self-Soothe—Use your senses to reduce stress and enhance calm

ITM—Improve the Moment—Replace painful impressions with pleasant ones

Imagery—Picture relaxing and calming scenes in your mind

Meaning—Find the value or 'why' in a difficult time

Prayer—Seek connection and guidance from your higher power

Relaxation—Calm the mind and body

One thing at a Time (OTAT)—Focus on doing just one thing before doing another

Vacation—Take a brief break to relax

Encouragement—Be a cheerleader for yourself

DB—Deep-Breathing—Breathe to help body cope with distress

P/C—Pros & Cons—Weigh the consequences of behaviors

TTM—Turn the Mind—Turn mind towards willingness & acceptance

WI—Willingness—To remove barriers and do what works in a situation

RA—Radical Acceptance—Accepting from deep within what reality is

EA—Everyday Acceptance—Accepting daily inconveniences

US—Urge Surfing—Riding the ebbs and flows of an emotion or thought

TS—Thought Stopping—Tell your mind STOP! when ruminating or thinking unhelpful thoughts

TM—Teflon Mind—Let distractions slip away; don't get stuck on one thing

BB—Bridge Burning—Remove the means of acting on harmful urges

HS—Half Smile—Accept reality with your face



Dialectical Behavior Therapy WHAT IS DBT?

DBT was developed by Marsha Linehan.

Borrows elements from:



What are dialectics?

Dialectics are the combination of 2 opposites by understanding the parts involved & looking for a balance to make change possible.

- Each opposite has truth
- Both sides need each other to exist

<u>Acceptance</u>		Change
•	A	

"The curious paradox is that when I accept myself just as I am, then I can change."
—Carl Rogers



Dialectical Behavior Therapy **DIALECTICS**

What do you see in these images below?







COMMON DIALECTICS

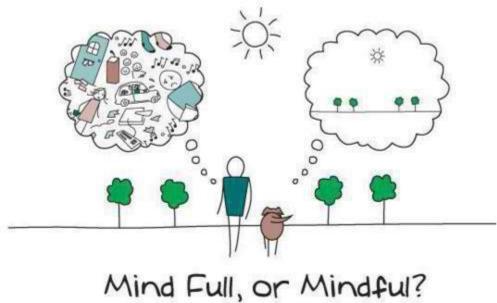
<u>Dependence</u>	<u>Independence</u>
	at you want to do AND still needing your parents do those things
ioi a nae to	de those timigs
Enmeshed	Disconnected
	_
<u>Choices</u>	<u>Parameters</u>
Picking your class schedule AND	receiving enough credits to graduate
ricking your class seriedate rills	receiving enough creates to graduate
Other-focused	Self-focused
<u>Sitting With</u>	Problem Solving
Being upset in class after finding out you go	■ t a D on a paper AND using coping skills to calm
· · · · · · · · · · · · · · · · · · ·	stead of storming out)
Drivacy	Transparance
<u>Privacy</u>	<u>Transparency</u>
Keeping some things between you & your the	erapist AND sharing important treatment-related

information with your parents



Core Mindfulness

Mindfulness skills are CORE skills. This is because they are an important part of everything I do in DBT. I need mindfulness skills to make all the other DBT skills work the best.



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Mindfulness is NOT:

- Multi-tasking-doing many things at once
- Acting impulsively—not thinking things through
- Getting caught up in worry and stress-losing track of the present moment

Mindfulness is:

- Paying attention to the present
- Focusing my attention
- Being aware, awake, and alert
- Noticing what's happening inside and outside of me
- Offers opportunity for choice

Mindfulness helps me:

- Slow down
- Recognize patterns
- Make thoughtful choices
- · Feel more calm and relaxed
- •
- •

Mindfulness takes practice! Who is your favorite athlete? Do you think this athlete was able to perform the way he or she does today without practice? Probably not.

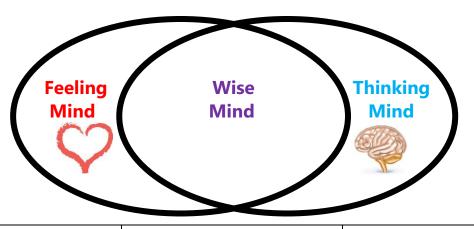


Core Mindfulness

Try it! F	Find a pen and write your name SLOWLY .
Can you	u write your name even SLOWER ? Practice.
-	
Now, try	y writing your name with your non-dominant hand in cursive .
How did	d you hold your pencil?
How mu	uch pressure did you use?
• What pa	arts of your hand moved?
• How did	d it feel to write so slowly?
• What di	id you notice?
• What di	id you learn?
Do you	something happen that you did not expect?



Core Mindfulness **STATES OF MIND**



Feeling Mind	Wise Mind	Thinking Mind			
 Feelings like fear, anger, anxiety, & sadness are in charge I'm driven by what I feel I need 	 Feelings & thoughts are balanced I make choices based on what I feel & what I know I can see the whole picture Ask: What would WM do? Wait for the answer. 	 Reason & logic are in charge I plan I think things through I may <i>mask</i> my feelings 			
Getting mad & yelling after being grounded	Saving my money for that new CD or videogame	Doing my homework, baking cookies, packing for a vacation			
Musicians, artists, poets	Teachers, therapists, parents	Scientists, lawyers, accountants			
Fictional characters?	Fictional characters?	Fictional characters?			



Core Mindfulness **STATES OF MIND Continued...**

Take a few moments to journal about a teacher or someone you respect and look up to. What do I notice about this person? How does he handle stress? How does she act? How does he talk to me? What does she say? What do I feel?							
loes he tal	lk to me? V	Vhat does	she say? V	Vhat do I fe	eel?		
	_						

Which State of Mind are you likely describing?

•

How do you know?

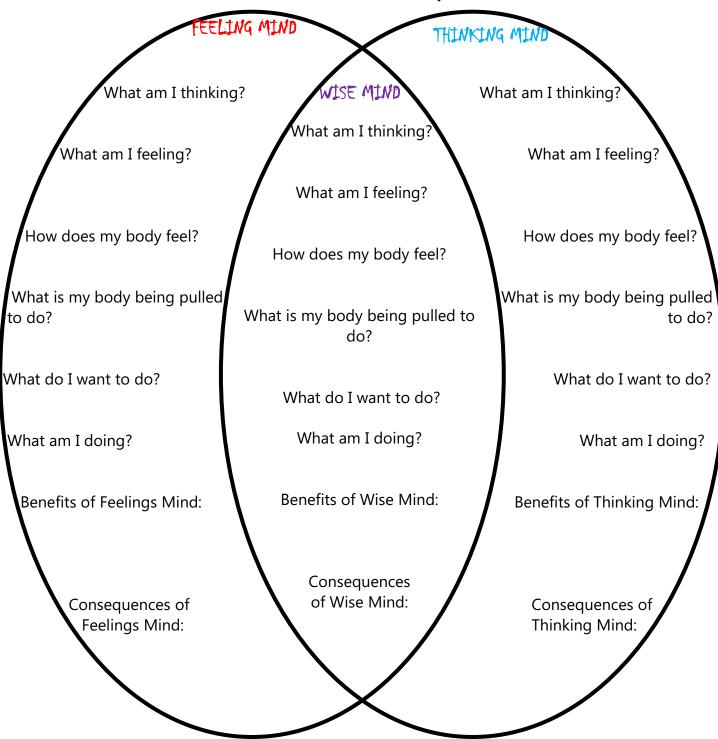
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Is this person in this State of Mind 24/7? Explain.



Core Mindfulness **STATES OF MIND Continued...**

Use this worksheet to learn more about your own Mind States.





Core Mindfulness WHAT SKILLS & OBSERVE

The WHAT Skills include: OBSERVE→ DESCRIBE→ PARTICIPATE

(The WHAT Skills are used in order.)

I use the **WHAT Skills** to:

- get into Wise Mind
- stay in Wise Mind

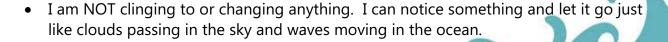
The WHAT Skills help me:

- become aware of what I think, feel, want, and do
- understand and make sense of things inside and outside of me

If I don't know what's going on, I won't know how to change it.

Observe (OBS) - To notice or pay attention

- When I OBSERVE, I:
 - o focus my concentration
 - o make the choice to pay attention
 - o use my senses



- I can OBSERVE things **INSIDE** of me
 - o What am I thinking?
 - o What am I feeling inside my body? How is my body reacting?
 - O What am I feeling emotionally?
 - o What do I want to do or what am I being pulled to do?
- I can OBSERVE things OUTSIDE of me with my 5 senses
 - o What do I see?
 - o What can I taste?
 - o What do I hear?
 - o What can I touch or feel?
 - O What do I smell?



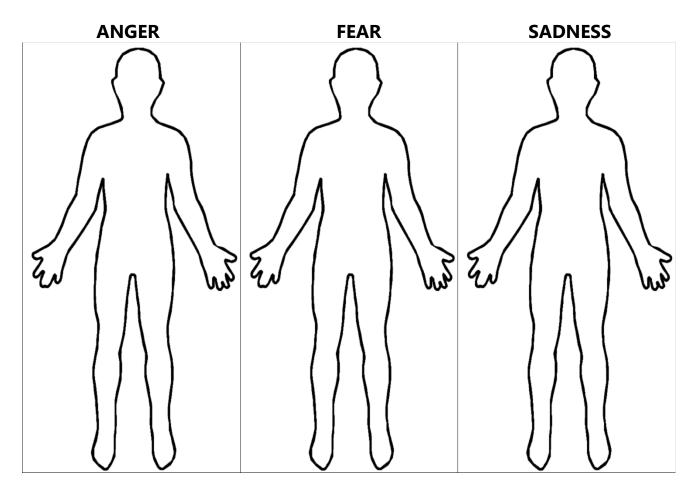
Core Mindfulness **DESCRIBE**

Describe (DES)-Put words on what I noticed

- When I DESCRIBE, I use:
 - o facts to represent what I OBSERVED
 - o words to clearly communicate to others
- I am NOT:
 - o judging
 - o making assumptions
 - o trying to make sense of what I noticed

OBSERVE & DESCRIBE

How do you experience anger, fear, & sadness inside your body? Where do you feel it?





Core Mindfulness PARTICIPATE

Participate (PART)-Get involved with what's going on

- When I PARTICIPATE, I:
 - o make a choice
 - o get active
 - o throw myself into what's going on 100%
 - use what I learned when I OBSERVED & DESCRIBED



Success is trying or doing. Failure is the lack of trying or doing.



Core Mindfulness OBS DES PART EXAMPLE

Here is an example of how the WHAT Skills are used together:

OBSERVE—Outside	Sara just found out that she got a D on her science final.
OBSERVE—Inside	She noticed her jaw & body tensing up. She felt warm. She felt that
	her fists wanted to hit the desk.
DESCRIBE	Sara said, "I studied for three hours last night. I'm so mad! I want to
	leave class."
PARTICIPATE	/Sara stays in her seat and takes many deep breaths. She grabs her
	Silly Putty from her pocket & starts to squeeze it to release tension.
What's the end-game? What happened for Sara at the finish line?	



It's also helpful for me to OBSERVE, DESCRIBE, & PARTICIPATE even after I have Observed, Described, & Participated. I can do this over & over to keep the WHAT Skills rolling for as long as I want.

When I keep these skills rolling, I:

- notice what worked and what did not work the first time
- continue to be aware of my thoughts, feelings, wants, & actions
- can use more skills

Let's look at how Sara kept her WHAT Skills rolling:

Let's look at now sara kept her what skills folling.	
PARTICIPATE	Sara stays in her seat and takes many deep breaths. She grabs her
	Silly Putty from her pocket & starts to squeeze it to release tension.
OBSERVE—Outside	Sara notices that her classmates are not looking at her. She notices
	that she is quiet.
OBSERVE—Inside	She notices that her body is beginning to calm down & relax.
	Although she is not happy about her grade, she no longer wants to
	hit the desk.
DESCRIBE	Sara said to herself, "I'm feeling calmer. I don't want to hit
	anything."
PARTICIPATE	After class, Sara approached her teacher and asked about extra
	credit opportunities to raise her grade.
What's the <i>end-game</i> now? What happened for Sara at this finish line?	



Core Mindfulness HOW SKILLS

The **HOW** Skills are HOW I can:

- get into Wise Mind
- stay in Wise Mind

They:

- teach us **HOW** we OBSERVE, DESCRIBE, & PARTICIPATE
- do not need to be used in order

The **HOW** Skills include:

- Non-Judgmental Stance (NJS)
- One Mindfulness (OM)
- Effectiveness (EFF)



Core Mindfulness NON-JUDGMENTAL STANCE

Non- Judgmental Stance (NJS)-Focus on the facts

- Remember: Facts are things that can be proven like-who, what, when, or where
- A **judgment** is an assessment, evaluation, or label of something.

Examples of Judgments:					
Good	Bad	Fair	Unfair	Right	Wrong

• I judge because it:

- o is quicker & easier than describing the facts
- o makes me feel better at times
- groups things together
- o compares
- o keeps me safe!



Who gets paid to judge?

- o Judges, referees, teachers
- o We want these people to judge using facts, right?!

• Judgments can be:

- subjective-meaning they're based on what I want
- o false
- made into assumptions—I cannot know what another person is actually thinking, feeling, or why they are acting the way they are

My judgments can become problems when they:

- o get me into trouble
- hurt feelings & cause me to lose friendships
- o cause me to have strong feelings-like anger, frustration, disappointment
- become facts



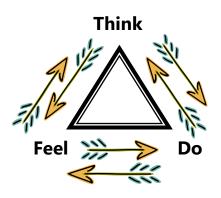
Core Mindfulness NJS Continued...

- When deciding if Non-judgmental Stance may be helpful, ask:
 - 1.) Is this judgment hurtful or helpful?
 - 2.) Does it work for me?
 - 3.) Does it work for others?
 - 4.) Does it work in my environment—at home or at school?
- When I use Non-judgmental Stance, I will:
 - o pause & ask the ?s above
 - stick to the facts
 - o use **neutral**, **non-blaming** language that doesn't suggest + or -
 - o separate the person from action
 - My teacher is mean vs. When Mr. Smith gives the class a surprise quiz, I feel stressed out.
 - Jane is stupid vs. When Jane doesn't text me back, I feel upset
 - listen to what others want
 - separate my wants from the facts
 - look at the *end-game*
 - o **accept** things as they are without clinging to what I want
 - feel calmer & more accepting





Core Mindfulness NJS Continued...



Let's take a moment to look at a judgment and how it can impact what we think, what we feel, and how we act.

what we reer, and now we act.
List a judgment
What does this judgment get you to think about?
What does this judgment get you to feel ?
What does this judgment want you to do?
What does this judgment get you to do ?

Now, let's use NJS in this situation. Pay attention to your thoughts, feelings, and actions.

Take a non-blaming attitude & use language without implying positive or negative
List the facts
What are you thinking now?
What are you feeling now?
What do you want to do at this moment?
What are you doing ?

Are these approaches different? Which feels less distressing? Which allows for openness and less emotion?



Core Mindfulness ONE MINDFULNESS

One Mindfulness (OM) - Focus on one activity that is happening right now

OM is NOT:

- doing many things at one time—OM is not doing your homework & eating a sandwich while watching TV & texting your friend
- zoning out
- doing something on autopilot or by habit
- thinking about the past or future

What distracts you? Be aware of this list!

- •
- •
- •

Tips for using OM:

- 1. Focus on the $\underline{1}$ thing happening right now.
- 2. Distractions will happen. Pay attention to them.
- 3. Re-focus your concentration.
- 4. Repeat steps 2 & 3.

OM helps me:

- feel calm & relaxed
- do a better job because I make fewer mistakes
- be more aware

I can use OM when I'm:

- meditating
- listening to my teacher in class
- talking with my friend after school
- watching TV
- eating
- •
- •
- •
- •



Core Mindfulness MANDALA





Core Mindfulness **EFFECTIVENESS**

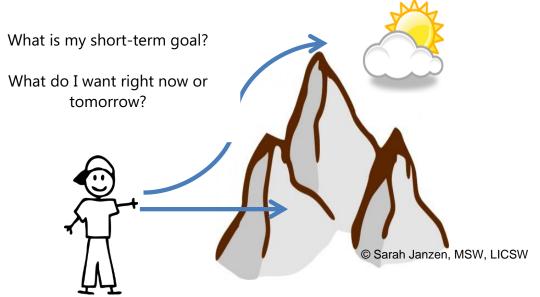
Effectiveness (EFF)-Doing what works

EFFECTIVENESS is **NOT** about:

- what's right or wrong, fair or unfair, or what I should do
- reacting to or arguing about how I wish the situation was
- liking or agreeing
- being stubborn by trying to prove I'm right & you're wrong
- doing what I want to do

EFFECTIVENESS is:

- responding to the actual situation
- acting skillfully
- playing by the rules
- taking a *Time-Out*—there are times when I may need a break
- doing what helps me reach my goals



What is my long-term goal?

What do I want next week, next month, or next year?



Core Mindfulness MY NOTES



Distress Tolerance INTRODUCTION

Distress Tolerance skills are the coping skills I use when dealing with anger, frustration, disappointment, fear, sadness, pain & suffering, and other things I want and cannot change.

There are 2 types of Distress Tolerance skills:

- (1) Crisis Survival Skills
- (2) Accepting Reality Skills

Emergency professionals (like firefighters, EMTs, soldiers, etc.) train **BEFORE** they go to work.











- I must train before disaster strikes so I can weather the storm!
- Distress Tolerance skills must be learned when I'm in Wise Mind.
- I will do a better job filling my DBT Toolbox when I'm feeling cool, calm, & collected.



Distress Tolerance CRISIS SURVIVAL SKILLS

Crisis Survival Skills—help me get through hard times without making things worse

<u>These skills include</u>: Stop, Time, Deep Breathing, Distract, Self-Soothe, Improve, Bridge Burning, Urge Surfing, Thought Stop, Teflon Mind, and Pros & Cons

What is a **crisis**? A crisis is a very difficult or intense situation.

Examples:

- Failing a class
- Being teased at school
- Fighting with a family member
- •
- •

Unhelpful ways to cope when dealing with a crisis:

- · Yelling at others
- Throwing things
- Avoiding or hiding from it
- Hurting myself or others

•

If I do not use skills to cope, the end-game may involve:

- More problems (in general)
- Ruined friendships
- Lost trust with family members
- Hospitalization

•

Coping skills can help me:

- Take a quick break from stress
- Feel better & calmer
- Get along with others
- Leave Feeling Mind & return to Wise Mind

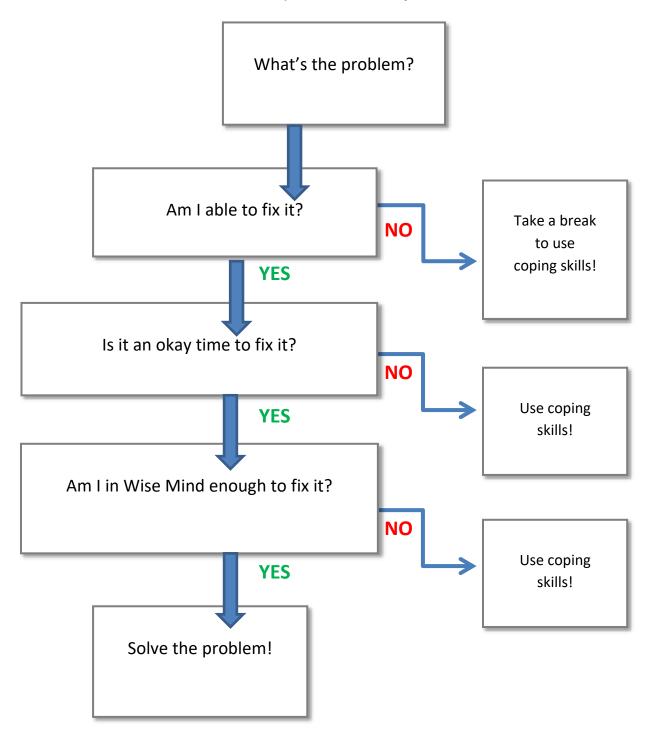
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Distress Tolerance INTRODUCTION

When do I use Distress Tolerance skills?

Use this flow chart to help decide what your next move will be.





Distress Tolerance STOP

STOP-Pause & collect information to guide future action



Stop-freeze! Don't move a muscle. Don't react. My feelings will try to make me do something. Stay in control.

Take a step back—move away from what's going on. Get unstuck. Take a deep breath. Don't let feelings be in charge of what I do when feeling upset.

Observe-pay attention to what's going on outside & inside of me.

- What's happening?
- What am I thinking?
- What am I feeling?
- What do I want to do?
- What are other people saying or doing?

Proceed mindfully—act with attention & awareness. Consider the feelings of others. Think about my goals.

- What do I want out of this situation?
- Which actions will make things worse? Better?



Distress Tolerance TIPP

TIPP-skills to change your body's chemistry or composition

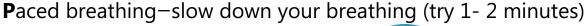
Temperature—cool your body down to decrease heart rate (try 30 seconds)

- Drink ice cold water
- Splash your face with cold water
- Place a chilled gel pack on your forehead
- (Works best if bent over)



Intense exercise—get your heart rate going (try 10- 15 minutes)

- Do jumping jacks, pushups, and sit ups
- Run in place
- Run up and down stairs
- Dance it out



- Square breathing
- Finger breathing
- Circle or Pufferfish breathing
- Counted breathing



Progressive muscle relaxation-tense, relax, and repeat

- 1 muscle group at a time
- Start at head; end at toes
- Arms-pretend you are squeezing a lemon in your left hand. Try to squeeze all the juice out. Feel the tightness in your hand. Now drop the lemon and relax. Repeat with your right hand.





Distress Tolerance TIMEOUT

Timeout (TO)—Pause & take a quick break to regroup

Timeouts are helpful because my brain does not function well when I'm upset. It can be hard for me to think clearly when I'm in Feeling Mind.

When (or from what) do I need a break at times?

- •
- •
- •



How does an umpire at a baseball game signal that a player is out? What does he say?

BEFORE taking a Timeout, discuss with others:

- My signals—a safe word & a physical motion
- Agree to leave the person taking the Timeout alone

Tell the person.

• Share your safe word & physical signal

I statements.

- Where are you going? I'm going to...
- What are you going to do? I'm going to go and...
- How long will you be gone? I'll be back in...

Move away, physically.

- Set a timer
- Catch your breath
- Use skills to calm down & regroup

Explore solutions or answers.

- Come back with a gentle & easy-manner
- Share what you want
- Listen to other ideas

DO:

- listen
- be open to other ideas
- focus on what WILL work

DON'T:

- yell
- get in the *last word*
- interrupt
- obsess when on Timeout
- judge other ideas

"Fuzzy crickets! I'm going to my bedroom to listen to music.
I'll be back in 30 minutes."



Distress Tolerance DEEP BREATHE

Deep Breathing (DB)—Breathe to help the body relax

Deep Breathing:

- is free
- can be used anytime, anywhere
- delivers rich oxygen throughout my body

Exercises:

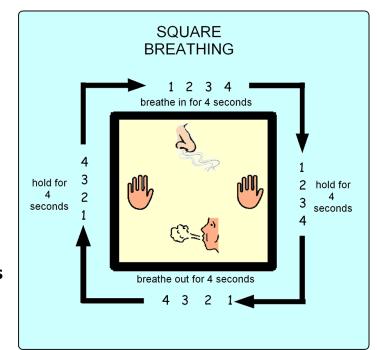
Flower & Candle Breathing

- 1. Breathe in slow & deep like I'm going to smell a flower. Breathe in good, calm feelings.
- 2. Hold for 2 seconds.
- 3. Breathe out like I'm going to blow out a candle. Breathe out stressful feelings.
- 4. Repeat.



Count/take 10 deep breaths

Take only 6 breaths in 60 seconds



Breath in through your nose and out through your mouth



Distress Tolerance DISTRACT

Distraction Skills help me focus attention away from frustration, fear, and sadness and concentrate on something else.

Distraction skills are NOT:

- used out of habit
- to be used forever
- to be used to avoid distress

Distraction skills must be:

- used with awareness & concentration
- temporary

Activities (AC)-Do something to keep the body & mind busy & involved

Draw or doodle	Listen to music	Watch a movie	Rearrange your bedroom
Go for a walk	Play a computer game	Play with your pet	Paint your nails
Call a friend	Bake cookies		

Contributing (CON)—Do something for someone else

Be careful of:

- taking on another person's distress
- over-focusing on another person so much that I forget about my wants/needs

Send a homemade	Do a household	Help a sibling with	Call a grandparent
Thank You card	chore	homework	
Babysit	Cook supper for the	Volunteer	
	family		

Comparisons (COM)—See that others also experience difficult situations and feelings

Comparing:

- puts the situation in perspective
- helps me feel less alone
- focuses on what is going well

Look at where I am	Pay attention to	Watch reality TV	Notice how many
today vs. where I	others that are less		people did worse on
have been	fortunate		an assignment



Distress Tolerance DISTRACT

Emotions (E)—Do something that creates a new & different feeling

Watch funny YouTube videos	Listen to loud, upbeat music	Read funny memes online	Watch a comedy

Push Away (PAW)—Take a brief Time-out to physically &/or mentally step away from distress

Push Away is NOT:

- the 1st skill I use when coping
- to be used forever

I have to:

- try other skills to cope at first
- return to the situation after I have calmed down

Walk away & go to	Imagine a wall inside	Say "This is not a	Turn off the cell
the bedroom	my mind/head	right now problem."	phone

Thoughts (T)—Think about something else to avoid thinking about the distress

TRY it:

DON'T THINK ABOUT A PINK ELEPHANT!...What happened?

The way to *not* think about a pink elephant is to think about a purple giraffe instead.

The truly to mot thin in the	7 C C C C C C C C C C C C C C C C C C C	<u> </u>	
Play Sudoku	Do homework	Read a magazine	List foods that start
			with the letter C
List 10 new details in	Plan what I would do	Count how many	Name an animal for
this room	if I won the lottery	blue things I see	every letter in the
			alphabet

Sensations (SE)-Energize, refresh, & jolt the senses

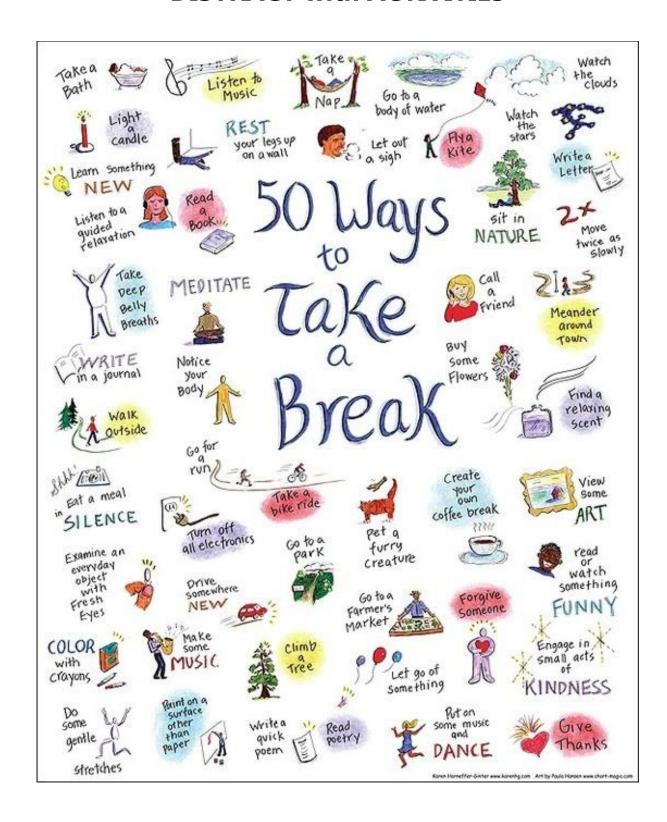
Distract with Sensations is NOT:

• self- soothing or calming (these skills come next!)

<u> </u>	5 Self Soothing of Cultiling (these skills come next.)			
Hold an ice cube	Bite into a hot	Suck on a lemon	Listen to loud music	
	pepper	wedge		
Take a hot	Squeeze a ball	Drink ice water		
shower/bath				



Distress Tolerance DISTRACT with ACTIVITIES





SELF-SOOTHE

Self- Soothing (SS) is:

- comforting
- relaxing
- being kind & gentle to oneself-I deserve it!
- · doing things that feel good

Self- Soothing is NOT:

- jolting the senses
- continuing to be hard on myself
- avoiding life
- overusing one sense that it becomes problematic-overeating, etc.



Use the 5 senses!

Vision–I can use my eyes to look at:

Scenic images	Nature	Pictures	Art
The stars			

Hearing –I can use my ears to listen to:

Music	The rain	My favorite movie	Silence

Smell-I can use my nose to smell:

Candles	Fresh baked cookies	Shampoo/body wash	Fresh cut grass

Taste—I can use my mouth to taste:

Hot chocolate	Gum/mint	Hard candy	Chocolate

Touch—I can use my body to feel:

Silly Putty / Play Doh	A soft, warm blanket	Lotion on my skin	A bubble bath



Distress Tolerance IMPROVE

IMPROVE the Moment Skills help me replace difficult events and feelings of anger, frustration, fear, and sadness with more enjoyable ones.

Imagery (IM)—Picture relaxing, calming, & safe places with the mind

	<u>. </u>	<u> </u>	
My safe place	The beach	Listen to guided imagery—use YouTube	Remember a favorite vacation or birthday
Imagine doing well		TouTube	

Meaning (ME)-Find a purpose or reason for what's happening

Make lemonade out	Look for the rainbow	Going through	Ask: What am I
of lemons	after the storm	(<i>blank</i>) will make me	learning from this?
		stronger	

Prayer (PR)—Seek connection & guidance from a higher power

- A higher power is something that is greater than me.
- I do not have to be spiritual or religious to use Prayer.

Recite a religious	Go to church or the	Meditate	Read a religious or
prayer or devotion	synagogue		spiritual book
Take a nature walk	Listen to religious		
	music		

Relaxation (RE)—Calm the mind & body

Take a bubble bath	Deep breathing	Meditate	Cuddle with a pet
Take a nature walk			



Distress Tolerance IMPROVE continued...

One Thing at a Time (OTAT)—Focus on doing just 1 thing before doing another

• OTAT helps me feel less overwhelmed

Make a To-Do list & start at the top	Keep a calendar or assignment planner	Do one homework assignment before another	When writing a paper, focus on just 1 part of it— the intro, then the body, then the conclusion

Vacation (VA)-Take a break to relax

- Keep Vacations brief-no longer than a day
- Distress can build when I don't pay attention to it
- Remember that you have to come back to address the stressor

Rent a movie	Go mini-golfing	Go to the mall	Eat at a new restaurant
Read a book outside			
in the sun			

Encouragement (EN)-Become a cheerleader & root yourself on

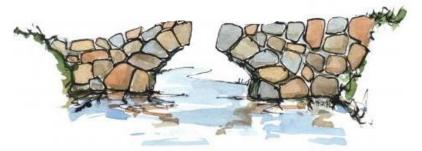


Write positive affirmations on Post- It notes	Say "I can do it!"	List what I like about myself	Pat oneself on the back & say "Way to go!"



Distress Tolerance BRIDGE BURN

*Bridge Burning in DBT is not as most people understand it...



Bridge Burning (BB)—Remove the means or the "bridge" between me & what I want to do. Make it hard to act on what the body is being pulled to do.

What I want to do:	Bridge Burning skill use:
Hurt self or others	 Throw away, give, or lock up items that you could use to hurt yourself or others Spend time with friends or family members in a public or shared space
Take things that are not mine	 Move to a place where you cannot see or touch whatever it is you want Ask others to hide or lock up items that are tempting. You can do this too
Yell, throw things, & rage	 Hide items that you could throw or destroy Take a Timeout to leave the argument Move to a place where you feel relaxed & calm
Hang out with friends who do risky things	 Block phone numbers & usernames on social media Don't hang out with these people End the friendship



Distress Tolerance URGE SURF

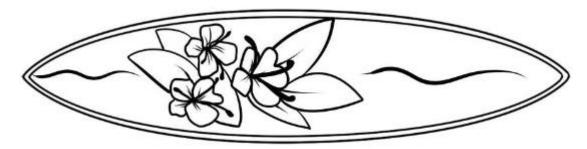
Urge Surfing (US)-Riding the ups & downs of what I think, feel, & want to do

Urge Surfing is NOT:

- giving into or acting
- pushing away or 'stuffing' feelings
- over-focusing or paying too much attention to what's happening

When I Urge Surf, I will:

- OBSERVE, or notice, what's happening
- accept my thoughts, feelings, & wants
- ride the wave!



Imagine being at the beach. See the waves in the water? What are they doing? Can I stop these waves from moving & crashing? Imagine being on a surfboard in the water. Ride the waves up & down. Go wherever they take me. These waves won't last forever and I'll return to the sandy beach.

Think of thoughts, feelings, & wants as if they are waves. Can I stop the waves? Can I stop my thoughts, feelings, & wants from happening? Try riding them until they calm down.

I can use Urge Surfing when I want to:

Interrupt my friend	
Say something mean	
Yell & scream at someone	
Eat the entire pack of Oreos	
Scratch or pick at a bug bite	
Take something that isn't mine	



Distress Tolerance THOUGHT STOP

Thought Stopping (TS)—Tell the mind to STOP! when thinking about stress, worries, rage, or other unhelpful thoughts

How can I use Thought Stop:

- say "STOP!"
- picture a STOP sign

How does Thought Stop work?

- Remember the Pink Elephant? Thought Stop can get me thinking about a big, red sign with white letters.
- It will fill my head with thoughts or ideas different than my stress



Practice saying or picturing STOP over & over!



Distress Tolerance TEFLON MIND

Teflon Mind (TM)—Let stressors slip away

Have you ever tuned someone out who was talking about something annoying or stopped listening to someone asking you to do something over & over?

The mind goes blank & whatever is being said goes IN one ear and OUT the other. Do you remember or even care about what was said? Probably not...

This is similar to the idea behind Teflon Mind.

Have you ever cooked eggs before? What happens if you forget to spray the pan with non-stick cooking spray?

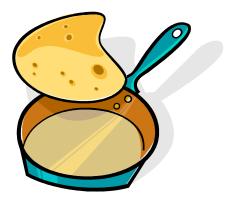
Teflon Mind is NOT:

- getting stuck on one thought, feeling, or want
- reliving that one thing over & over & over

Using Teflon Mind is like coating your mind with non-stick cooking spray.

Teflon Mind helps:

- frustration slip away
- stress move out of my head
- to feel more calm



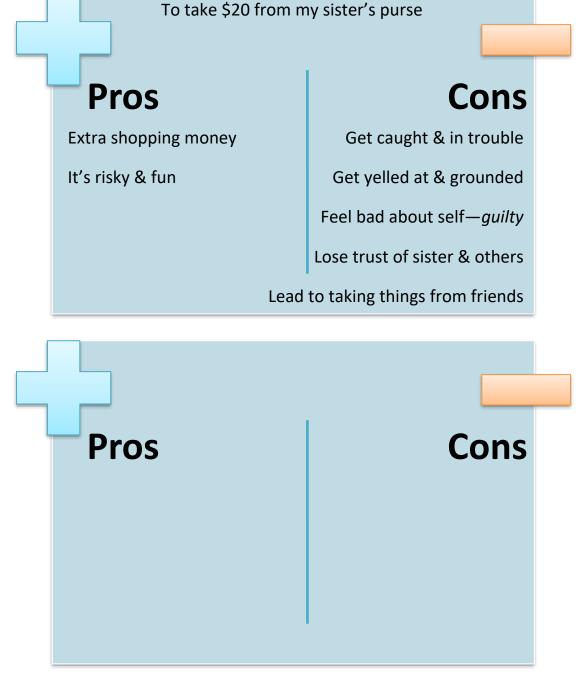


PROS & CONS

Pros & Cons (P&C)-Look at the + & - consequences of what I want to do

Pros & Cons helps me:

- look at all options
- understand
- plan
- make decisions





Distress Tolerance ACCEPTING REALITY SKILLS

Accepting Reality Skills—help me accept "what is" instead of fighting to change reality, or what I cannot change

<u>These skills include</u>: Half- Smile, Willingness, Turn the Mind, Radical Acceptance, and Everyday Acceptance

What is **acceptance**? Acceptance is to see "what is," to take, or to receive something.

Examples of things I readily accept:

- a gift
- a phone call
- a hug
- •

If I cannot accept something, I might:

- try to yell & scream until I get my way
- pretend like everything is okay when it's not
- think & talk about something upsetting over & over & over
- miss out on the positives
- feel worse than before
- get tired
- •
- •

Accepting reality will help me:

- bring a sense of calm
- see & focus on what I need to do
- •
- •

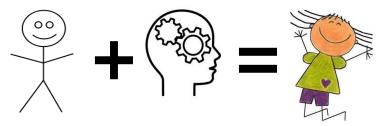


Distress Tolerance HALF-SMILE

Half-Smile (HS)—Accept reality with a slight smile

The Mind-Body Connection

Research shows that a Half-Smile can trick the brain into believing it's feeling happy because we pair smiling with happiness.



If I smile & think happy thoughts or have an accepting attitude, then I may begin to feel happy.

Leonardo da Vinci's painting of *Mona Lisa* is a great example of what a Half-Smile might look like



How do I Half-Smile?

- 1.) Relax the face, neck, & shoulder muscles
- 2.) Pay attention to how the face feels when it's relaxed & expression-less
- 3.) Smile slightly
- 4.) Pay attention to how the face feels now
- 5.) Concentrate on making the face look calm & peaceful
- 6.) Think about something that makes you feel calm & peaceful

I can use Half-Smile when I:

- © wake up in the morning
- © listen to music
- lay down for bed
- © feel annoyed

I can use Half-Smile anytime, anywhere!



Distress Tolerance WILLINGNESS

Willingness (WI)—Respond to "what is," and do what works

Willingness is NOT:

- doing what I want to do
- being stubborn
- giving up
- ignoring what needs to be done
- making excuses



Willingness is:

- about my attitude
- allowing the world to be what it is
- playing the cards I was dealt to the best of my ability

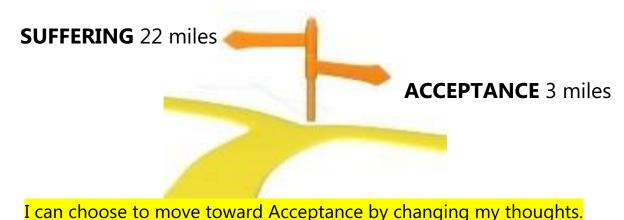


I am more likely to be successful in difficult situations when I'm Willing because I'll feel more in control & will be able to use skills more effectively.

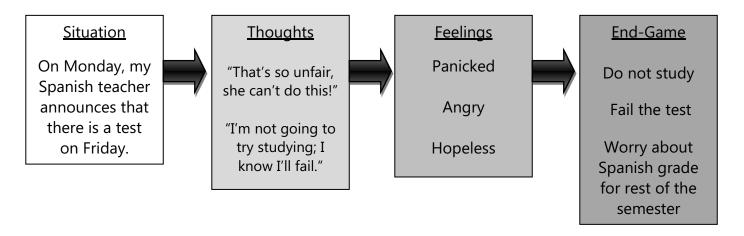


Distress Tolerance TURN THE MIND

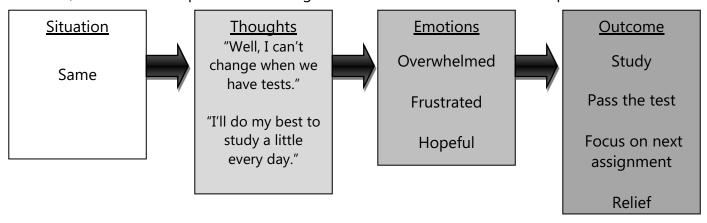
Turning the Mind (TTM)-Try to accept "what is"



Here is an example of what it looks like to go down the path toward Suffering:



Now, here is an example of what it might look like if I moved toward Acceptance:





Distress Tolerance RADICAL ACCEPTANCE

Radical Acceptance (RA)-Let go of the big fight with reality

What's **Radical**? Radical means complete & total. What's **Acceptance**? Acceptance is to see "what is."

Radical Acceptance does NOT mean I have to:

- like the situation
- agree with the way things are

Radical Acceptance will help me feel:

- like a burden was lifted
- free
- ready to move on

What I CANNOT change:

- The past
- Other people
- Laws
- Death, divorce, or loss
- Who my family is
- My family/house rules
- Being grounded
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What I CAN change:

- My actions & reactions
- My attitude
- How long I focus on things
- Who I spend my time with
- •
- •
- •

If I can Radically Accept what I cannot change, then I can spend more time & energy on things I can change.



Distress Tolerance **EVERYDAY ACCEPTANCE**

Everyday Acceptance (EA)—Let go of the daily battles

An Accepting attitude every day will help me:

- feel better, lighter, & more calm
- save time & energy for the bigger things that need my attention

What are some bigger things that may need your focus?

- A final exam
- Making time for friends
- The big game
- Going on a family vacation
- •
- •
- •

I can use Everyday Acceptance when I:

- Have to go to school
- Have to do homework
- Have to do chores
- Need to go to bed
- Don't like the TV show my family is watching
- Can't find my favorite sweatshirt to wear
- See we're out of Oreos
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- •
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Distress Tolerance MY NOTES





Emotion Regulation teaches me how to effectively notice, understand, express, manage & express my feelings. Feelings can be scary, complicated, and confusing. They can also be enjoyable.

It is *normal* to want to stuff, ignore, hide, shut-off, mask, bottle-up, escape, & avoid feelings. What could happen if I continue to over-stuff my feelings instead of looking at & coping with them?

- •
- •
- •

Emotion Regulation will **NOT** teach me how to get rid of my feelings!

FEELINGS

I LLLII105	
PROS	CONS
 Some feelings: Are enjoyable-like happiness, fun, excitement & love Help me connect with & relate to others-empathize Boost my creativity Motivate Self- validate • 	 Are uncomfortable—anger, sadness, & hurt Are scary, confusing, complicated, & overwhelming Grow—get louder & more intense Pull me to do hurtful, unhelpful, & unhealthy things •

Emotion Regulation WILL teach me how to:

- Observe (notice) & Describe (with words) how I'm feeling
- Be emotionally strong & hardy so I spend less time in Feeling Mind
- Feel pleasant & joyful feelings more often
- Reduce suffering



Emotion Regulation WHY DO I HAVE FEELINGS?

Feelings are a part of life. They are part of the human condition and had a big part in our survival as a species. When we lived in the wild, being afraid would prevent us from going places that were dangerous, and help us avoid animals that could cause us harm. Being angry would help us fight when faced with a predator. Feeling love would help us find a partner and keep the human species going.



Feelings still have an important place in our lives today, even though we have come a long way since living in the wild.

I have feelings to...

1.Communicate

Express & share my experience with others (verbal & non-verbal)

2. Connect with others

- Understand, relate, empathize, & appreciate others
- Create meaningful relationships

3. Motivate

- Get moving & finish tasks
- Pay attention to something
- Keep safe
- Save time

4. Self-validate

 Acknowledge & accept my own experience (i.e., thoughts, feelings, urges)



Emotion Regulation

WHAT DO I NEED TO KNOW ABOUT FEELINGS?

Feelings are NOT positive or negative...good or bad...right or wrong...

- Judging feelings can be invalidating, & it sends a message that some are not "ok"
- Feeling uncomfortable feelings does not means that there is something wrong with me
- *Try thinking about feelings as comfortable or uncomfortable...enjoyable or difficult

I am **NOT** my feeling.

- Feelings are only a part of me
- Just because I have a feeling does not mean that I am that feeling
- *Try noticing a feeling without clinging to it

I **CANNOT** get rid of feelings.

- Feelings are a *normal* part of life
- Sometimes people try to stuff & ignore uncomfortable feelings; however, they do not go away, they just get bigger & last longer
- *Try accepting uncomfortable feelings

Feelings **DO NOT** last forever.

- It may feel like they will never end, but they do come & go
- Sometimes people keep feelings around by thinking about them or doing things that keep them around
- *Try using Distress Tolerance skills to cope

Feelings are **NOT** facts.

- Intense feelings can feel like the "truth" because our thoughts and actions copy that feeling
- *Try using a Nonjudgmental Stance to stick to the facts and avoid labels

I <u>CAN</u> have a feeling, and <u>NOT</u> act on it.

- It's normal for my body to be pulled into doing something based on my feelings
- I have a choice to act or not act
- *Try using Urge Surf or another Distress Tolerance skill

My feelings ARE unique to me.

- I can experience a feeling in different parts of my body than my friend does with the same feeling
- I can also feel something different than my friend who is also in the same situation as me



Emotion Regulation FEEL YOUR FEELINGS

Feel Your Feelings (FYF)—Be aware of feelings to not stuff or stick to them

STUFFING<-----Feel Your Feelings----- >STICKING

Stuffing means bottling-up, ignoring, or hiding my feelings

- PRO-don't have to feel what you're feeling
- **CON**-can lead to outbursts or blowups

<u>Sticking</u> means holding onto feelings or trying to keep them around by replaying

- **PRO**—self-validating
- CON-can lead to suffering because they don't fade away

Do I tend to be a *feeling stuffer* or a *feeling sticker*? What tells me this?

Feeling Your Feelings is NOT:

- Stuffing uncomfortable feelings
- Sticking to uncomfortable feelings

Feeling Your Feelings IS:

- Paying attention & noticing them (OBS OM)
- Letting them come & go naturally
- Experiencing uncomfortable feelings without clinging to them (NJS)





ANGER

	A
Synonyms:	Annoyed
	Destructive
	Frustrated
	Grumpy
	Grouchy
	Hate
	Irritated
	Jealous
	Rage
What causes me to	Getting into trouble
experience anger?	Getting caught being dishonest
experience unger.	Being grounded
	Being teased
	Getting a bad grade on a test
	Getting interrupted when talking
	Being treated unfairly or different from my siblings
Where do I feel anger in	Fists
my body?	Clenched jaw/teeth
, 20ay.	Warm or flush face
	Tense muscles
	Like crying
	Like I'm out of control or going to explode
What I might be thinking?	I'm going to explode!
	I hate you/this!
	This isn't fair!
What my body is being	Frowning
pulled to do?	Crying
p	"Raging"
	Yelling/screaming
What I am doing?	Hitting
	Throwing things
The End-Game:	Cannot think clearly
What happens after I feel	Hurt people's feelings
<u> </u>	Wrecked or destroyed property
angry?	Scare other people
	Lose trust
	Feel guilty for getting upset





SADNESS

Synonyms:	Depressed	
Symonyms.	Disappointed	
	Down	
	Gloomy	
	Grief	
	Hopeless	
	Isolative	
	Pity	
What causes me to	Friend moving away	
	Losing a pet	
experience sadness?	Death	
	Canceled plans	
	Being with a friend who is feeling sad	
	Heartbreak/break-up	
Where do I feel sadness in	Tired or run-down	
	No/low energy	
my body?	Hollowness or emptiness	
	Sinking heart	
	Cloudy head	
What I might be thinking?	Nothing is fun. Everything is boring.	
	I don't care.	
	I give up.	
	No one likes me.	
What my body is being	Staying in bed all day	
pulled to do?	Crying (& can't stop)	
puned to do:	Frowning	
	Shortness of breath	
What I am doing?	Nothing-inactive	
	Withdrawing from others	
	Quiet	
	Acting moody	
	Upset or "raging"	
The End-Game:	I'm grouchy for awhile	
What happens after I feel	Negative attitude	
	Blame self	
sadness?	Isolate & alone	
	Eat more or less	





FEAR

Synonyms:	Anxious
	Dread
	Edgy
	Jumpy
	Nervous
	Overwhelmed
	Panicky
	Uneasy
	Worry
What causes me to	Speaking in front of the class
	Meeting new people
experience fear?	Being in unfamiliar places
	The dark
	Being home alone
	Being someplace where you've been hurt before
Where do I feel fear in my	Heart races
body?	Breath fast
	Sweat
	Shake or tremble
	Lump in throat
	Tense muscles
	Butterflies in stomach
What I might be thinking?	I'm going to die.
Triat I mignt be tilling.	I'm going crazy.
	I can't breath.
	I'll fail.
What my body is being	Shaky voice
	Speechless
pulled to do?	Tearful/crying
	Screaming or "raging"
What I am doing?	Hiding, running away, or leaving the situation
Triat I am doing.	Freezing
The End-Game:	Cannot think clearly
	Avoid responsibilities
What happens after I feel	Avoid future situations that are similar
fear?	Isolate (and intensified sadness)





GUILT

Synonyms:	Shame Embarrassed Humiliated Insulted
	Invalidated Regret
What causes me to experience guilt?	Lying Stealing Hurting someone's feelings Being laughed at or made fun of Failing at something I'm good at
Where do I feel guilt in my body?	Pit in stomach Sense of dread Cry Blush or hot face Want to cover my face Jittery Suffocating feeling
What I might be thinking?	I want to hide. I'm so stupid. How could I? What was I thinking?
What my body is being pulled to do?	Withdrawing and hiding Bowing my head Looking down Darting eyes
What I am doing?	Avoiding the person I've harmed Apologizing Trying to fix the wrongdoing
The End-Game:	"I'm sorry"
What happens after I feel	Make resolution to change Shut down & block other feelings
guilt?	Isolate





JOY

Synonyms:	Cheerful	
- Symonymov	Content	
	Eager	
	Enthusiastic	
	Excited	
	Glad	
	Нарру	
	Hopeful	
	Optimistic	
	Satisfied	
What causes me to	Vacation	
experience joy?	School canceled due to weather	
experience joy:	My birthday	
	Spending time with friends	
	Getting a good grade	
	Hearing my favorite song on the radio	
Where do I feel joy in my	Face-smile	
body?	Bubbly	
body.	Hug others	
	Light	
	Relaxed-no muscle tension	
What I might be thinking?	Yay!	
	I like this.	
	Other positive thoughts	
What my body is being	Jumping up and down	
pulled to do?	Smiling	
panea to do.	Having a positive attitude	
	Talkative	
What I am doing?	Excited voice	
The End-Game:		
What happens after I feel	Do nice things for others	
<u>-</u> -	Have positive outlook	
joy?	High tolerance for worry	
	Remember other happy times	
	Calm	





Emotion Regulation MYTHS About Feelings



Myths are commonly held beliefs that are not true. My thoughts and feelings can be impacted by distortions; therefore, it's helpful to notice and challenge them when they happen.

1. There is a right way to feel in every situation.

CHALLENGE STATEMENT:

2. I must be weak if I have difficult feelings like sadness or anxiety.

CHALLENGE STATEMENT:

3. Some emotions are bad and destructive.

CHALLENGE STATEMENT:

4. Being emotional means being out of control.

CHALLENGE STATEMENT:

5. Emotions can happen for no reason.

CHALLENGE STATEMENT:

6. If I feel bad, it must mean something wrong with me, or that I'm doing something wrong.

CHALLENGE STATEMENT:

7. If I'm the only one who has this emotion, I shouldn't be feeling how I feel.

CHALLENGE STATEMENT:

8. It is ok to ignore painful or difficult emotions.

CHALLENGE STATEMENT:

9. Being emotional is the only way to get support from others.

CHALLENGE STATEMENT:

10. Other people can know how I'm feeling better than I can.

CHALLENGE STATEMENT:



Emotion Regulation PRIMARY & SECONDARY FEELINGS

Did you know that you can...

- experience more than one feeling at a time?
- feel more than one feeling during one event?

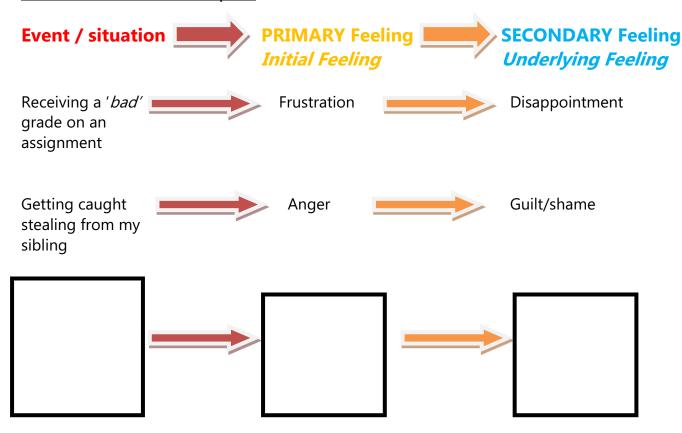
1. Primary Feelings are:

- "hard wired"—they are like a reflex
- quick & natural
- like smoke detectors because they alert me to something that I need to pay attention to

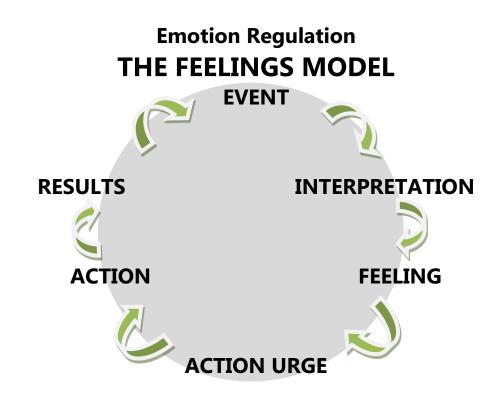
2. Secondary Feelings are:

- created by the way I feel or think about something
- feelings about (Primary) Feelings
- not "hard wired"

Let's look at some examples:







EVENT—Feelings start with things that happen outside & inside of me Examples: a bad report card, argument with a friend, losing a pet, going on vacation

INTERPRETATION—How do I make sense of this situation? What do I think about it? Examples: look at your self-talk and internal dialogue

FEELING—Name the feeling that is happening inside the body Examples: sadness, fear, frustration, happiness, excitement, etc.

ACTION URGE—What is my body being pulled to do? Examples: yell & scream, leave the conversation, jump up & down

ACTION—What am I doing?

Examples: yelling at my teacher or friend, crying, packing my suitcase, etc.

RESULTS—Look at the end-game and what happened. Did it work for me? Examples: school suspension, broken friendship, relaxing vacation

*this cycle does not end at RESULTS because whatever happened becomes the new EVENT and the cycle continues



PLEASED

PLEASED (PL)—Take care of the body to live well & keep healthy. Be proactive!

Self-care skills help me:

- respond to distress (not react)
- be emotionally hardy & strong
- feel good & have energy to cope with distress

If I don't pay attention to self-care, I am more:

- sensitive to painful feelings
- likely to react (not respond)

_		(
P -pay attent	ion to Phys	ical health

Take my meds	Go to the doctor when sick	Take vitamins

L-List what helps &/or what gets in the way

What hel	ps me?	What gets	s in the way?
Keeping healthy	Making exercise a	Injury	No access to a gym
snacks at home	family activity		or a gym
			membership
		Time	

E—Eat balanced for energy (not too much & not too little)

Eat 1 veggie @ each meal	Fruit as an afterschool snack	Drink lots of water

A-Avoid mood-altering items (i.e., caffeine, drugs, alcohol, nicotine, etc.)

	Say NO when	Have one coffee drink once	Have only 1 soda every day
	offered substances	a week	
Ī	_		





S-get the amount of Sleep needed to function (not too much or too little)

Use a routine—go to bed & get up at the same time	Keep naps minimal	Make sure the bed is comfortable
Don't bring the cell phone to bed	Turn off the computers & pads	Dim the lights
Don't watch TV shows that excite or stimulate	Use curtains to keep the room dark	Use a fan to keep cool or for white noise
Use the bed for sleep only	Take a warm bath before bed	Drink caffeine-free tea
Avoid exercise before bed		

E-Exercise at least 30 minutes daily. Exercise is a natural antidepressant!

Go to gym class & participate	Walk the family dog	Take the stairs
Play a sport	Help clean the house	

D-pay attention to self-care Daily! Make them part of your routine.

Be proactive!

I can I take better care of my health and well-being by:

- •
- •
- •
- •



Emotion Regulation BUILD MASTERY

Build Mastery (BM)—Do something that creates a sense of accomplishment

I may not always want to do an activity that Builds Mastery; however,

When I complete activities that Build Mastery:

- I feel confident, capable, & in control
- my feelings of self-esteem grow
- I build upon my successes—one step at a time



I can Build Mastery by doing everyday things or by learning new things:

- doing my chores everyday
- getting my homework done
- taking a shower
- doing my make up
- studying for a test
- coming to program & other appointments
- exercising
- learning to play an instrument
- listening to my teachers, parents, friends
- making a new friend
- using new coping skills

I feel the most accomplished, confident, or in control when I am:

- •
- •
- •

Do at least 1 thing to Build Mastery each day!



Emotion Regulation BUILD POSITIVE EXPERIENCES

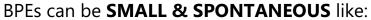
Build Positive Experiences (BPE) - Do something that is enjoyable & fun

Positive Experiences help me:

- me smile & laugh
- feel more pleasant & enjoyable feelings
- forget about distress

When I Build Positive Experiences, I:

- slow down to notice the fun that's happening
- fully enter the fun
- plan so BPEs happen more often
- increase (+) experiences and pleasant activities



- telling a joke
- turning up the radio when my favorite song is playing
- driving with the windows rolled down
- noticing the sun shining on my forehead
- smelling the cookies bake in the oven

BPEs can also be **BIG & PLANNED** like:

- taking a vacation
- celebrating a birthday
- going to a movie
- taking some time to watch funny YouTube videos with a friend

Participate in the fun that can be happening right now as well as the fun that will happen in the future!





Emotion Regulation 100 BPEs

List other ways I can Build Positive Experiences on the right

List other ways I	can Bullo Positive Experiences or	i the right
Bake cookies	. Call a grandparent, aunt, or uncle	
Daydream	. Do a puzzle	. 11.
Doodle	. Do yoga	
Eat ice cream	. Do your nails	~ (··) -
Go bike riding	. Eat an Oreo	- (<u>* ^ *) </u>
Go for a run	. Form a band or a group	
Go skateboarding	. Go bowling	///\
Go swimming	. Go on a camping trip	,
Go to a movie	. Go to a concert	
. Go to the zoo	. Go to a museum (art, science, etc.)	
Imagine accomplishing your goals	. Go to a youth group at church	
. Join an after school club	. Go to the beach	
. Journal	. Go to the library	
. Light a candle	. Go to the mall	
. Listen to music	. Go to the school's football game	
. Look at colleges	. Have a sleepover	
. Meditate	. Learn a new hobby	
. Organize my room	. Learn how to knit	
. Paint a picture	. Learn to cook a new meal	
. Plan a date	. Learn to play the guitar	
. Play a song	. Look at old photos	
. Play a sport	. Make a collage	
. Play video games	. Plan and go on a picnic	
. Post something on Instagram	Play a board game with the family	
. Pray	. Play a game on my cell phone	
. Read a book	. Read your favorite magazine	
. Read about possible careers	. Spend time with family	
. Rent a movie	. Take a dance class	
. Scrapbook	. Take a walk	
. Take a bubble bath	. Text a friend	
. Take acting classes	. Think about how to get good	
. Take pictures	grades	
Think about a favorite place	. Think about your accomplishments	
. Watch a movie on Netflix	. Volunteer	
. Watch videos on YouTube	. Walk the dog	
. Write a song	. Write poetry	



Emotion Regulation MINDFUL OF POSITIVE EXPERIENCES

Mindfulness of Positive Experiences (MPE)—Be awake, alert to, & aware of pleasant things that come my way

When I'm Mindful of Positive Experiences, I:

- focus my attention on (+) things that are happening
- refocus when my concentration wanders to (-)
- am *unmindful* of worries that ruin (+)

I am **NOT** thinking about:

- worries
- when the fun will end
- if I'm deserving (or undeserving) of the fun
- how much will be expected of me in the future

What a	am I going	to do to	increase t	he (+s) ir	n my life
*					
*					
*					
*					



Emotion Regulation MOOD MOMENTUM

Mood Momentum (MM)—notice pleasant & enjoyable feelings and keep them going...just like the Energizer™ Bunny

The following feelings are enjoyable & I want to continue these:

- •
- •
- •
- •

How do I use Mood Momentum?

- OBSERVE to notice a feeling I want to continue
- Do things to keep it active & alive
 - o like engage in more BPEs

Mood Momentum is like swinging. At first, it takes a lot of hard work to get moving. Sometimes enjoyable feelings are also hard to find. However, once I get going it gets easier to maintain my speed. I no longer have to pump so often. The same is true for enjoyable feelings—once they're around, I don't have to work so hard to bring them out & about.

When do I feel the best? What am I doing when I feel my best?

- *
- **
- **
- **
- **



Emotion Regulation ATTENDING TO RELATIONSHIPS

Attention to Relationships (A2R)—focus on others to feel connected & regulated

Having relationships is sort of like growing a garden. Plants tend to grow & bloom if they're noticed & cared for. Similarly, if I take time for relationships then they are more likely to be effective, healthy, & productive. Talk to & spend time with others regularly to: • feel more comfortable around others strengthen the bond share experiences & create memories Talk about problems right away—don't let them build up! • anger & resentment hurts relationships emotions grow & build up • disagreements are more manageable when they are small Use skills to avoid problems. • set limits & respect the limits set by others • stand up for yourself if someone disrespects or crosses limits • ask questions to clarify • be gentle & kind Balance sharing with listening—Give & Take • share information AND ask questions • actively listen-don't forget about non-verbals



Opposite to Emotion (O2E)—Change feelings by doing something different or acting opposite to the current feeling

Feelings love themselves. This means that when I am feeling a certain way, I will have thoughts, urges, & behaviors that keep that feeling around.

Remember talking about mood congruency and doing things that feelings want us to do??? For example, loud depression wants me to watch a sad movie in my dark bedroom—alone.

Sound familiar?

Acting **Opposite to Emotion** helps me:

- break out of a feeling
- feel something different or new

Acting **Opposite to Emotion** is NOT:

- participating in a feeling
- doing things to entertain it & keep it around

Let's look at some feelings and what they want you to do. Then, let's look at what O2E will have me do instead...

DEPRESSION			
What do I feel like doing?	How can I use O2E?		
	How can I act Opposite to Depression?		
Isolating	Get active-move		
Withdrawing	Get social-be around people		
Crying	Approach		
Hiding	Do Build Mastery activities		
Sleeping	Watch funny YouTube videos		
Being passive			
Watch sad movies			







ANXIETY		
What do I feel like doing?	How can I use O2E?	
	How can I act Opposite to Anxiety?	
Avoiding	Approach	
Worrying	Do what I'm afraid of	
Hiding	Move toward what's uncomfortable	
Isolating	Use OTAT	
Freezing		
Running away		
Keeping quiet		
Focusing on the worst case scenario		

ANGER		
What do I feel like doing?	How can I use O2E?	
	How can I act Opposite to Anger?	
Reacting	Take a quick Time Out	
Attacking	Walk away	
Blaming	Self- soothe	
Yelling & screaming	Deep breath	
Saying mean things	Use kind & gentle language	
Throwing things	Apologize	
Hitting or hurting others	Imagine sympathy & empathy	
Ruminating-thinking about the		
object		
of my anger over & over		

*Remember that it may not be easy to act different than what it is I'm feeling and I may not want to; however, doing something different and opposite will help me feel better and it can end my pain and suffering.



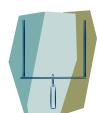
Emotion Regulation MY NOTES



Interpersonal Effectiveness INTRODUCTION

Relationships and friendships can be complicated at times. They can also be fun and rewarding!

The Interpersonal Effectiveness module will teach me skills to:



- 1.) Make, keep, & improve relationships (GIVE)
- 2.) Feel good about myself (FAST)
- 3.) Ask for things, say No, and set limits (DEARMAN)

Which communication skills am I *good* at? What strengths do I have when interacting with others?

- •
- •
- •

Who am I most comfortable being around?

- •
- •

Who can I comfortably ask for something from, say NO to, or set a limit with?

- •
- •

Who is it more difficult to talk to?

- •
- •

Where am I most comfortable interacting or socializing?

- •
- •

What communication skills could use more practice? What might I need help with?

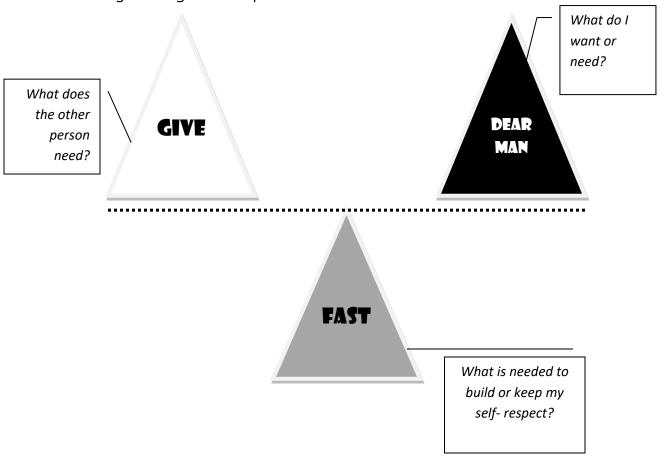
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Interpersonal Effectiveness INTRODUCTION

Sometimes it's important to focus on others and it is also important to focus on myself. The balance between thinking about others (G) versus myself (DM) is grounded in my values (F). This balance enhances self-respect.

Use this diagram to guide interpersonal effectiveness.



What happens to our friendships when we are too *me*- focused?

What happens when we focus too much of our time and attention on others?

Why is balance important? Why is it important to give equal attention to others & myself?





Interpersonal Effectiveness Balance Priorities & Demands

Relationships can be challenging for many different reasons. DBT describes that unbalanced priorities and demands can strain relationships. Finding a balance between priorities and demands is really important so I as well as others can get what we need in the relationship.

What are **Priorities**? Priorities are things that are important to <u>me</u>. List the things I want to spend time on:

- •
- •
- •

What might happen if all my time is spent on priorities?

- Others may feel angry, neglected or unimportant
- •

Example: If Jake ignores his mom's requests for him to do his chores, and instead spends all his time playing video games, his mom will probably get angry and this could lead to fights.

What are **Demands**? Demands are things that are important to <u>other people</u>. List the things that others want me to spend time on:

- •
- •

What can happen if all my time is spent on demands?

- You may feel overwhelmed and stressed
- I might feel resentful toward others
- •

Example: If Jake spends all his time on chores, and does not take a break to play video games to unwind, Jake will probably feel burned out, overwhelmed, and this could also lead to fights with his mom.

What does balance look like?

Example: If Jake spends some of his time on video games **and** some of his time on chores, both him and his mom will get what they need and they will be less likely to get into fights.



Interpersonal Effectiveness Barriers

Many things can get in the way of communicating effectively and respectfully with others. Common barriers may be:

Lack of Skill

This means not knowing what to say or how to act because I have learned the skill or watched others do it.

Worries

Fear, unknowns, and anxiety can get in the way of using skills or trying something new. Sometimes we worry about:

- Bad consequences:
 - o "They won't like me."
 - o "The skills won't work anyway."
- <u>Doing something wrong</u>:
 - o "I won't say it right."
 - o "I'll probably screw this up."
- Judaments from others:
 - o "She'll think I'm stupid."
 - o "They'll think I'm crazy."
- Not being good enough:
 - o "I don't deserve to get what I want"
 - o "I'm not smart enough for this"

Indecision

It can be hard to know what I want at times.

- Who do I talk to?
- How much do I ask for?
- When do I say no and when do I give in?

Feelings

Thinking and acting from Feeling Mind can impact interactions with others.

• How can feelings of anger, fear, and sadness harm relationships?

Environment

Our behavior can also be influenced by the setting, people, and situation itself. Sometimes, other people:

- Don't have or use skills
- Have their own needs & wants
- Are in charge/have authority
- What things in your environment make it hard to interact respectfully with others?





Myths are commonly held beliefs that are not true. My thoughts and feelings can be impacted by distortions; therefore, it's helpful to notice and challenge them when they happen.

1. I cannot handle someone being upset with me.

CHALLENGE STATEMENT:

2. I don't deserve to get what I want or need.

CHALLENGE STATEMENT:

3. If I ask for help, people will see me as weak.

CHALLENGE STATEMENT:

4. I have to know whether a person will say yes before I ask for something.

CHALLENGE STATEMENT:

5. Saying no is a selfish thing to do.

CHALLENGE STATEMENT:

6. If I could just think differently, I wouldn't have to bother other people.

CHALLENGE STATEMENT:

- **7.** If other people don't like me, it's because I've done or said something wrong **CHALLENGE STATEMENT:**
- 8. I have to agree with other people, or I won't fit in.

CHALLENGE STATEMENT:

9. I have to yell and get angry for people to take me seriously.

CHALLENGE STATEMENT:

10. I should be willing to sacrifice my own needs for other people.

CHALLENGE STATEMENT:



Interpersonal Effectiveness Cheerleading Statements

*The following statements may be helpful when challenging interpersonal myths (from the previous page).

It's NOT about the end- game.

- Interpersonal effectiveness skills increase the odds that I may get what I want or need...
- ...and there is no guarantee.
- I can only control myself and my part of the relationship. I may be extremely skillful and respectful when asking for something, not get it, and *still* be successful!

Attend to the relationship with yourself.

• The longest and closest relationship I will ever have in life is the relationship that I have with myself, so it is important to pay attention to it.

It's okay to have wants and needs.

- Everyone has wants and needs and this is a normal part of life.
- I can ask for things and still be a good person.

I have the right to say NO.

- Saying no can be hard because I don't want to hurt someone's feelings...
- However, there will be times when I need to say *no* in order to take care of me.

Be YOU tiful.

- It's okay to have interests, likes, opinions, and values even if they are different from those that my friends have.
- Be true to *you*.





Interpersonal Effectiveness Practice Makes Progress

Communication skills need practice! The list below includes situations where I can practice interpersonal effectiveness. Exposure is important! The idea is to start small where we feel calm and comfortable and work our way up to bigger interactions. We build mastery along the way.

- 1. Call your program therapist when you are running late or if you'll be out.
- 2. Raise your hand and answer a question in program or class.
- 3. Go to a library and ask the librarian for help finding a book.
- 4. Respectfully change the topic when talking with your friends.
- 5. Invite a neighbor or classmate over for supper.
- 6. Ask to sit with a new group of people at lunch.
- 7. When out to dinner with your family, order your food on your own.
- 8. Give a compliment to a classmate that you have not talked to before.
- 9. Ask a stranger for the time.
- 10. Ask the sales associate at the store for change.
- 11. Ask a classmate for help with an assignment.
- 12. Offer to help your mom or dad with a chore at home.
- 13. Call & schedule your next haircut appointment.
- 14. When ordering fast food, ask for it to be made with or with something.
- 15. Go to a store and ask a sales associate to help you find something.
- 16. Say no to a request that a friend makes.
- 17. Ask a friend if you can borrow her CD.
- 18. Respectfully disagree with someone's opinion by first validating, then sharing your viewpoint.
- 19. Give your mom, dad, or sibling a compliment.
- 20. Ask your teacher for a restroom break.
- 21. Share your safety plan with your teacher or school counselor.
- 22. Smile & say *Hi* to someone in the hall or at the grocery store.
- 23. 24.
- 25.



Interpersonal Effectiveness I Messages

IMessages help:

- Reduce tension
- Remove blame
- Reduce labels & name- calling
- Increase ownership
- Add detail to my experience to let others know where I'm coming from

I Messages look like:

- I feel...when...
- I think...
- I prefer...
- I want you to know...
- I need you to know...
- I would like...

In stead of saying: You are annoying!

Try saying: I feel annoyed when I'm talking to you and you're on your phone.

Situation	<i>You</i> Message	<i>I</i> Message
A friend promises to return	You're making me angry.	I would like my iPod back
your iPod. After a reminder,		because I'm feeling upset
she forgets it again.		that you haven't returned it
		after I have asked twice.
You answer a question in	You're stupid.	I feel hurt when I see you
class and see your friend		whisper right after I
whisper a comment to		answered the teacher's
another friend.		question.
A classmate called you a		
name.		
You're parent just grounded		
you but doesn't seem to		
ever ground your siblings.		



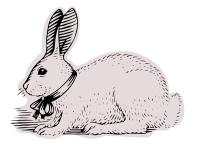
Interpersonal Effectiveness Communication Styles

PASSIVE ASSERTIVE AGGRESSIVE

I'm unable to speak up for my rights.

I don't even know what rights are.

I get "stepped on" often. I'm meek, mild-mannered and very accommodating.



I am an effective communicator.

I am able to express my needs and thoughts.

I'm honest, direct and confident.

I make good eye-contact and speak with a firm voice.



I'm loud, bossy, and pushy.

I dominate and intimidate people.

I "get my way" at anyone's expense.

I "step" on people. I react instantly.



Other characteristic	s related to the	communication	า styles above´
	ii		



Interpersonal Effectiveness Communication Styles Cont.



Things to think about:

- Baseline—which style do I tend to communicate from?________.
 - o What can I do to be more assertive?
 - o Be cautious of over-correcting or jumping from one extreme to the other
- <u>Intensity</u>—how firm & strong do I want to be?
 - Start conversations mildly & increase from there. This is easier than beginning strong & firm. Others will be more receptive too.
 - o What is it like when a person starts a conversation yelling and name-calling?
- <u>Priorities</u>—what's most important in this situation & relationship
 - o Remember to balance what I want with how the other person will feel
- The means—am I (or they) prepared?
 - o Is the other person able to give me what I'm asking for?
 - o Is this the right person to ask?
 - o Can I give the other person what he/she wants?
- The relationship—what impact with this have on the relationship?
 - O Is what I'm asking for appropriate?
- <u>Time</u>—is this a good time to ask?
- <u>Sarcasm</u>
 - o Is it helpful? If so, how?
 - o Can a person use it effectively? If so, how?
 - o What would a person need to consider before using it?



Interpersonal Effectiveness FAST

FAST (F)—skills to enhance self- respect.

be **Fair**—pay attention to equality & balance

Accept responsibility	Be kind when others make	Take turns deciding what to
	mistakes	do
Don't blame others for my		
feelings		

Apologies not needed—don't say sorry for things that are not your fault

DON'T apologize for:	DO apologize for:
Being alive	 Doing something wrong (when
Being you	at fault)
 Having an opinion or feeling 	 Hurting someone else's feelings
 Having needs or wants 	
Other people	
	'cc' c NOT l ' d

Remember: When I apologize, I am committing to NOT doing the same mistake again. What happened to the boy who cried wolf???

Stick to your values—pay attention to things that are important to you and act in favor of these

What happens when I act in a way that goes against what's important to me?

• Lose self- respect, feel bad, guilty, experience shame

Value: FAMILY	Value: EDUCATION	Value: FRIENDSHIP
Action: Have a family game	Action: Finish homework	Action: Call your friend on
night once a week	every night & study	her birthday

Truth & accountability—be honest with self & others

Do not act helpless when I	Say "I don't know" instead of	Don't cheat on homework
am not. Examples?	lying	
Admit to mistakes	Don't exaggerate	



Interpersonal Effectiveness VALUE CARD SORT

Purpose: To identify what is truly important to me. Ask yourself: What matters? What do I believe in? What guides how I live my life? What gives me purpose and meaning?

Directions: Sort all the value cards by their level of importance to you. When finished, find your TOP 3 value cards under the V*ery Important* pile.

NOT IMPORTANT	SOMEWHAT IMPORTANT	VERY IMPORTANT
Respect	Honesty	Family
Friendship	Beauty	Education
Organization	Faith	Success
Humor	Fun	Work
Health	Independence	Freedom
Safety	Religion	Athletics



Interpersonal Effectiveness **GIVE**

GIVE (G)-skills to make, keep, & improve relationships and friendships.

What to consider?

- The Golden Rule: Treat others how you want to be treated.
- How I want the other person to feel after this conversation

be Genuine—be real & authentic; not fake

Honest	Open	Stick to your values

act Interested—show that you are engaged & care

• Show interest with verbals & non-verbals

Eye contact	Ask questions	Put your phone down/away
Face the person	Don't interrupt	

Validate—acknowledge & communicate understanding of another person's feelings, opinions, behavior, or the situation.

Validation is NOT:

- Agreeing with
- Liking what's being shared
- Fixing or problem solving
- Cheerleading or offering encouragement

Validation helps:

- Me connect with others
- Others feel important
- Reduce tension & conflict

It sounds like	That seems	I hear you saying

Easy manner—be gentle, relaxed, & easy-going/light hearted

	, , , , , , , , , , , , , , , , , , , ,	9
Make a joke	Smile	Use kind, respectful
		language
Point out strengths or	Use appropriate volume &	
positives	tone	



Interpersonal Effectiveness Active Listening

Active Listening (LI)—Focus attention on what's being said (in the moment).

To show someone that I'm actively listening I will:

- # Let go of distractions—others around me, thoughts, or distress
- Pay attention—show care through body language
 - Eye contact
 - Body position

-

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- Listen to the message behind the words
- Encourage others to keep talking
 - Oh, uh-huh, really?
 - Tell me more about that...
- Pause—take a breath before responding

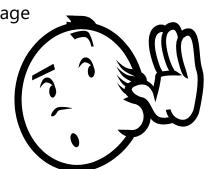
I can also:

- Ask follow-up questions
- # Summarize or paraphrase what I heard
- Validate-to acknowledge

Active listening will help me (1) make, (2) maintain, & (3) improve relationships & friendships. It will also:

- o show others that I care about them
- show interest
- build connection
- o demonstrate empathy
- o reduce conflict or tension





Interpersonal Effectiveness DEARMAN

DEARMAN (DM)—skills to ask for needs/wants, say no, & set boundaries.

What to know about DEARMANs:

- Increase odds of getting needs & wants met
- No guarantee
- · Others cannot read my mind

DEAR=the action; what I do

Describe

- Share the FACTS about the CURRENT situation
- Use NJS

Why? To get on the same page

Express

- Share your feelings/opinions about the facts
- Use *I* Messages

Why? Letting others know where I'm coming from enhances empathy, understanding, connection, & compassion

Assert

- ASK or say NO!!!
- Set a limit
- Be concise
- Be clear
- Don't beat around the bush-get to the point

Why? Others cannot mind read and will not know what I want unless I speak up

Reward

- Explain the benefits to the other person of their willingness to comply with my request
- Say Thank you
- Offer to do something in return

Why? Others are more likely to comply with requests if there is something in it for them





Interpersonal Effectiveness **DEARMAN Cont.**

MAN=the process; how I do it

be Mindful

- Keep focused on the goal
- Ignore threats, distractions, or attempts to change the subject
- Use the *Broken Record* technique—repeat what it is I want or say no over & over & over
- Take a Timeout—if entering Feeling Mind or if the other person is in Feeling Mind & return to the conversation later

Why? To keep my eye on the prize or end-game

Act confident

- Make eye contact; don't look down
- Speak up & clearly; don't mumble
- Stand/sit up straight; don't slouch
- Think encouraging thoughts before & during

Why? Shows that I'm serious



Negotiate

- Compromise
- Discuss other options
- *Turn the Tables* by asking the other person:
 - o What do you think we can do?
 - o How do you think we can solve this problem?

Why? Be willing to give in a little at times in order to get what I need or want



Interpersonal Effectiveness DEARMAN WORKSHEET

<u>Describe</u> —List only the facts of the situation.
Express —Share your opinions, feelings, and thoughts about the facts.
A ssert—Ask for what you need or want, say no, or set a boundary.
Reward —Tell the other person what he/she will get out of this.
(be) Mindful—List ways you can keep focused on the conversation & what you want.
<u>Appear Confident</u> —List ways you can demonstrate confidence.
<u>N</u> egotiate—List ways you can compromise.





Interpersonal Effectiveness **BOUNDARIES**



BOUNDARIES (BO)—limits set to separate us from others

Who needs Boundaries? Everyone!

Boundaries help:

- keep relationships healthy & safe
- reduce stress & conflict
- keep self-respect
- demonstrate independence

Types of Boundaries:	Examples:
Physical—my body & the space around it	
Word/Language—communication	
Psychological —the personal info you share about you	
Emotional —my feelings & not taking on others' distress	
Spiritual —my religious & spiritual beliefs	

How can I set Boundaries with others?

- **Observe**-Notice how you are being treated
 - o Is this what I want?
- Model-Show others how you want to be treated each time you interact
- **Communicate**—Use a DM to explain.



Interpersonal Effectiveness NOTES



Emotions Vocabulary Chart



